

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY  
REGULAR SCHEDULED MEETING            9:30 A.M.  
WORKSHOP (LDR & URBAN DEVELOPMENT AREAS) FOLLOWING THE REGULAR MEETING  
MONDAY, MAY 1, 2006**

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The Bradford County Board of County Commissioners convened in regular session on Monday, May 1, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Chairman Hersey, Commissioner Cooper and Commissioner Chandler. (Commissioner Thomas was absent.)

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Ron Lily, Chamber of Commerce CEO; Phalbe Henriksen, Library Director; Brian Johns, Emergency Management Director; Wendy Spierer, Administrative Assistant; Judy Butterfield, Cooperative Extension Director; Winifred Holland, Health Department Director; Mark Crawford, Press; Donny Wise, Solid Waste Director; Angela Macey, Community Development Director; Wilson Whidden, Building Director; Nelson Green, Emergency Services Director; Sheriff Milner; and Nora Thompson, Zoning Director.

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**CALL TO ORDER**

Chairman Hersey called the meeting to order at 9:30 a.m.

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**INVOCATION / PLEDGE OF ALLEGIANCE**

Commissioner Cooper offered the Invocation and led the Pledge of Allegiance.

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**GOVERNMENT OFFICIALS AWARD – PHALBE HENRIKSEN:**

Ms. Henriksen reported that the Florida Library Association held its annual conference a couple of weeks ago. Jack Hedge was there with Bradford County's rendering and floor plan for the new library. Charlie Parker, Executive Director of the Tampa Bay Library Consortium told Mr. Hedge that Bradford County's floor plan is the best floor plan he has ever seen for a library of its size.

Ms. Henriksen said that the Florida Library Association recognizes and appreciates the amount of work that the County Commission and Library Advisory Board have put into the new library. The Association has named Commissioner Cooper the Government Official of the Year.

Chairman Hersey presented a plaque to Commissioner Cooper.

Commissioner Cooper said that this accomplishment is a credit to the entire Board, not John Cooper. He expressed his appreciation to the Commission for their support of the project.

(05-01-06 Regular Meeting and Workshop)

Chairman Hersey said that during last weeks' power outage, the City of Starke called upon the Emergency Management Department for assistance. As a result, Ricky Thompson, Project Director for the City of Starke, has written a letter expressing is appreciation to June Neats and Wendy Spierer for their assistance during the power outage. (Chairman Hersey read the letter and presented a copy to Ms. Neats and Ms. Spierer.)

Mr. Ricky Thompson said that the power outage was a stressful situation and their help was very valuable.

Chairman Hersey reported that Commissioner Thomas is doing well and is expected to be able to return for the next regular scheduled meeting.

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## CONSENT AGENDA

- A. MINUTES FROM PUD WORKSHOP & REGULAR SCHEDULED MEETING OF JANUARY 19, 2006
- B. MINUTES FROM REGULAR SCHEDULED MEETING OF FEBRUARY 6, 2006
- C. S.H.I.P. LOANS

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

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## PUBLIC HEARINGS

### ORDINANCE – CONSTRUCTION TRADE – WILSON WHIDDEN:

Mr. Whidden presented the ordinance for adoption.

Mr. Brown read the title into the record:

**“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AMENDING CHAPTER 14 OF THE BRADFORD COUNTY CODE, COMMONLY KNOWN AS “THE CONSTRUCTION TRADE BOARD ORDINANCE” TO DELETE OBSOLETE OR SUPERSEDED SECTIONS; PROVIDING FOR SEVERANCE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”**

Chairman Hersey opened the public hearing. There was no response.

On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously adopted the ordinance as presented. (The [Ordinance was assigned No. 2006-19.](#))

**TDC CONVENTION CENTER UPDATE – RON LILY:**

Mr. Lily provided an update on the Convention Center remodel project. He expressed appreciation to all those involved in the project. The Commission is welcome to tour the building at the conclusion of the meeting. The first phase should be complete by next Friday. Mr. Lily distributed copies of drawings of the parking lot. There will be no additional permitting required from Suwannee River Water Management. This Friday, they will be meeting with Mr. Bob Sapp, a hotelier out of Atlanta who has expressed a desire to partner with the project. If they are successful in bringing Mr. Sapp to the table, he will refurbish the outside façade of the building to match his building, which would include paving the parking lot. The City of Starke has agreed to install lights for the parking lot at no cost to the project.

Workforce Florida will be hosting an appreciation dinner for the elected officials on June 1 at the Convention Center. Official invitations are forthcoming.

Chairman Hersey expressed his appreciation to the Chamber for their efforts toward the project and keeping it within budget. Everyone involved has done a good job.

Mr. Crawford said that there was approximately \$130,000.00 in the account set aside for the remodel. The Board initially authorized expenditures of up to \$40,000.00, to see where the project stood and then address it again. \$21,368.00 worth of invoices has been paid, and there are still some outstanding invoices. The Board needs to approve an expenditure of approximately \$94,000.00, which is what it will take to open the doors. This places, in reserve, the six months of mortgage payments as required by the Board and allowing payment of the monthly bills out of the income.

Mr. Lily reported that the Economic Development Council contributed \$50,000.00 towards the project, which is already accounted for in furnishings.

There was brief discussion.

*On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously approved the expenditure of up to \$94,000.00 in TDC funds for the completion of the interior remodel of the Convention Center as has been presented. All expenditures are to go through and be approved by the County manager, consistent with the County's purchasing requirements. At all times, there is to be a reserve equal to six months of mortgage payments maintained in the account, even if this means spending less than \$94,000.00.*

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**F.D.O.T. – JORDAN GREEN, Rural Area Transportation Development Engineer and BILL HENDERSON, Planning and Environmental Manager:**

Mr. Green announced that County work program priority letters are due July 1, 2006. Senate Bill 360 passed last summer put approximately an additional \$27 million into the Small County Outreach Program (SCOP). The Bill carries funding out about ten (10) years. Although SCRAP did not receive any additional funding, it was approved for continuation. They hope to see some projects for the rural areas coming out of the next fiscal year for the new program named Transportation Regional Incentive Program (TRIP). D.O.T. has solicited new projects for SCRAP and SCOP for fiscal year 2007-2008, and they are wrapping up their solicitations for TEP projects.

Mr. Green then reviewed D.O.T.'s Tentative Six-Year Work Program. This encouraged discussion, which was not limited to but included projects on the Program, HWY 301 bypass, federal funding for paving of S.E. 144<sup>th</sup> Avenue (Mullin's Grade). The need for and cost of an overpass for Mullin's Grade.

(05-01-06 Regular Meeting and Workshop)

Commissioner Cooper requested D.O.T. to keep in mind that an overpass for Mullin's Grade is a long-term goal for the County.

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**BRADFORD – PROVIDING ANIMALS WITH SHELTER & SUPPORT (PAWS) – KRISTIE DICKENS:**

Kristie Dickens, Executive Director of Bradford County PAWS, gave a report on the efforts, accomplishments and future goals of the PAWS Program. The old Recreation Department building is now the new Animal Control building. They need the County's help to get the building re-constructed and remodeled for use. Ms. Dickens revealed the vision for the new facility.

Chairman Hersey expressed his appreciation for the efforts of PAWS.

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**PROCLAMATIONS**

**-- NATIONAL WOMEN'S HEALTH WEEK – WINIFRED HOLLAND:**

Ms. Holland read the proclamation. She announced health programs scheduled for Tuesday, May 16 at the Health Department from 3:00 p.m. to 6:00 p.m. Ms. Holland encouraged countywide participation.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously [proclaimed May 14 through May 20, 2006 as National Women's Health Week.](#)

**-- NATIONAL PEACE OFFICERS' MEMORIAL DAY – SHERIFF MILNER:**

Sheriff Milner presented the proclamation designating the week of May 15, 2006, as Law Enforcement Week. Bradford County's Memorial is scheduled for Tuesday, May 9, beginning at 6:30 p.m. at the Lake Butler Community Center.

*On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously [proclaimed the week of May 15, 2006, as Law Enforcement Week.](#)*

**-- COMMUNITIES FOR A LIFETIME – JIM CRAWFORD / JUNE NEATS:**

Mr. Crawford presented the proclamation. Participants in [Communities for a Lifetime](#) use existing resources and state technical assistance to make crucial civil improvements in areas such as housing, healthcare, transportation accessibility, business partnerships, efficient use of natural resources and volunteer opportunities to the betterment of their communities.

*On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved the [Proclamation](#) supporting the Florida Department of Elder Affairs' Communities for a Lifetime Initiative.*

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(05-01-06 Regular Meeting and Workshop)

**LIBRARY CONSTRUCTION CONTRACT – COMMISSIONER COOPER / TERRY VAUGHAN:**

Mr. Brown presented the proposed final contract between Bradford County and the Contractor for the new library. It is an A.I.A. standard contract with certain modifications. The contract is modeled after the ones used by Daytona Speedway Corporation to construct speedways across the country. It is also similar in form to the one used in Baker County for courthouse renovations. The Library Advisory Board and the Contractor have reviewed the contract and it is acceptable to everyone.

*On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously approved the contract as presented. (The contract is located in the Office of the County Manager.)*

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**RESOLUTIONS**

**-- FDOT RESURFACING N.E. 17<sup>TH</sup> AVENUE FROM SR16 TO SR230 – JIM CRAWFORD:**

Mr. Crawford read the title into the record:

**“A RESOLUTION APPROVING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE COST OF RESURFACING NE 17<sup>TH</sup> AVE SR 16 TO SR 230 IN BRADFORD COUNTY.”**

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously adopted the resolution. (The [Resolution was assigned No. 06-05.](#))*

**-- FDOT RESURFACING MARKET ROAD FROM SR16 TO OLD LAWTEY ROAD – JIM CRAWFORD:**

Mr. Crawford read the title into the record:

**“A RESOLUTION APPROVING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE COST OF RESURFACING NW 173<sup>RD</sup> STREET/MARKET ROAD FROM SR 16 TO OLD LAWTEY ROAD IN BRADFORD COUNTY.”**

*On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously adopted the resolution. (The [Resolution was assigned No. 06-04.](#))*

**--FDOT RESURFACING SW CR231 FROM CR18A TO CR18A – JIM CRAWFORD:**

Mr. Crawford read the title into the record:

**“A RESOLUTION APPROVING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE COST OF RESURFACING SW CR 231 FROM CR 18A TO CR 18A IN BRADFORD COUNTY.”**

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously adopted the resolution. (The [Resolution was assigned No. 06-06.](#))*

**PAYMENT OF BILLS**

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved payment of the bills as reviewed.*

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**PUBLIC COMMENTS**

None.

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**COUNTY ATTORNEY REPORTS – TERRY BROWN:**

None.

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**COUNTY MANAGER REPORTS – JIM CRAWFORD:**

Mr. Crawford reported the following:

--Received letter of resignation from a member of the Facility Maintenance Department, T.J. Gilbert, effective May 10<sup>th</sup>. Mr. Gilbert was an outstanding employee for the County.

--Also, in the Facility Maintenance Department, Ms. Debbie Wallace was hired to fill an OPS part-time (30 hours per week) position.

--The YMCA is hosting an auction to raise funds. They are in need of items for the sale. Please contact either himself or Malcolm Hill .

--Nelson Green is a very valued employee of the County. Not only is he the County’s EMS Director, he also sits on the State 911 Board, he is the County’s Communication Officer and is deeply in involved in communications in almost every department, works very closely with emergency management, and is a liaison for the fire department. Mr. Green is overworked in some of these areas. As time goes by, the Emergency Management Department will be expanding and Mr. Green will become more involved and it will require more of his time.

One of the ideas being considered to begin to relieve Mr. Green of some duties is to move mapping and addressing into the zoning office. He will be bringing an update to the Commission in the near future. In the beginning, the day-to-day supervision of mapping and addressing would fall under the County Manager, with the technical supervision falling under Mr. Green.

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**CLERK REPORTS – RAY NORMAN:**

None.

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(05-01-06 Regular Meeting and Workshop)

**COMMISSIONER'S COMMENTS:**

**Commissioner Lewis commented on the following:**

--Asked for an update regarding the satellite office.

Chairman Hersey said that it is coming along good. There are still some logistics to work out, but it is moving forward.

--The County Manager process seems to be working very well. He appreciates the work of all the department heads, Mr. Crawford and Clerk Norman.

**Commissioner Cooper commented on the following:**

--This is the last week of the legislative session. The County is in a much better position than he thought we would be at this time. He plans to attend Wednesday and Thursday in hopes of seeing the passage of the fiscally constrained legislation and the demise of some of the homestead language coming out of the senate. He encouraged the Board's involvement.

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**CHAIRMAN'S COMMENTS – JOHN WAYNE HERSEY:**

--Echoed Commissioner Lewis' comment regarding the success of the County Manager process.

--Each Commissioner has been provided a copy of proposed Rules and Procedures for County Commission meetings. He asked the Board to review the document. If one is needed, a workshop will be scheduled for review and discussion.

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**ADJOURN**

There being no further business to discuss, the meeting adjourned at 10:43 a.m.

**WORKSHOP  
LDR & URBAN DEVELOPMENT AREAS**

The Bradford County Board of County Commissioners convened in a workshop session on Monday, May 1, 2006, at 11:00 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Chairman Hersey, Commissioner Cooper and Commissioner Chandler. (Commissioner Thomas was absent.)

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Nora Thompson, Zoning Director; Judy Butterfield, Cooperative Extension Director; Brian Johns, Emergency Management Director; Nelson Green, Emergency Services Director; and Mark Crawford, Press.

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**CALL TO ORDER**

Chairman Hersey called the workshop to order at 11:02 a.m.

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**PURPOSE OF WORKSHOP**

To discuss Bradford County's Urban Development Areas and Land Development Regulations.

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**URBAN DEVELOPMENT AREAS**

(Ms. Thompson displayed a map depicting the Urban Development Areas, both present and proposed.)

Commissioner Cooper said that the County's Urban Development Areas have not been revised since the initial drafting of the code. He reviewed the Urban Development Areas within the County being recommended for expansion and for deletion.

Extensive discussion ensued.

There was a consensus to move forward with drafting ordinances to submit to DCA for the proposed changes to the Urban Development Areas as discussed.

**LAND DEVELOPMENT REGULATIONS**

Commissioner Cooper pointed out some problem areas within the County LDR being explored.

- The Board of Adjustments and Zoning Board are currently two separate five-member boards. It would be beneficial to have a one five-member board to serve on both.

There was brief discussion.

(05-01-06 Regular Meeting and Workshop)

- Before the Board approves the Interlocal Agreement with the City of Starke, there is an issue needing to be resolved. The City's future land use map, when overlaid with the zoning map, does not match. At least 70% of the parcels in the City are not in compliance. To fix this would mean Ms. Thompson spending one to two days a week in Gainesville working with the Planning Council. He is not sure that this should be the County's problem, nor should we pay what it will cost. Someone needs to meet with the Mayor to discuss how to move forward.

Discussion developed.

Commissioner Cooper suggested that Chairman Hersey meet with the Mayor to address a solution to the problems before the Commission considers the Interlocal Agreement.

Chairman Hersey said that he and Mr. Crawford would schedule a meeting with the Mayor.

### **ADJOURN**

There being no further business, the workshop adjourned at 11:53 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**JOHN WAYNE HERSEY, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

These minutes prepared by Marlene Stafford, Deputy Clerk