

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY  
REGULAR SCHEDULED MEETING  
MONDAY, FEBRUARY 6, 2006  
9:30 A.M.**

The Bradford County Board of County Commissioners convened in regular session on Monday, February 6, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Terry Brown, County Attorney; Ron Lily, Chamber of Commerce CEO; Nelson Green, Emergency Services Director; Phalbe Henriksen, Library Director; D.Z. Griffis, Facility Maintenance Director; Brian Johns, Emergency Management Director; Sheriff Bob Milner; Paul Funderburk, Road Superintendent; Percy Sullivan, Fire Chief; Judy Butterfield, CED; Terry Vaughan, Supervisor of Elections; Mark Crawford, Press; Donny Wise, Solid Waste Director; Nora Thompson, Zoning Director.

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(See Supplemental File No. 02-06-06 for a copy of all documentation presented at this meeting.)

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**CALL TO ORDER**

Chairman Hersey called the meeting to order at 9:30 a.m.

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**INVOCATION / PLEDGE OF ALLEGIANCE**

Commissioner Cooper offered the Invocation and led the Pledge of Allegiance.

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**CONSENT AGENDA**

- A. Minutes of Regular Meeting of September 22, 2005**
- B. Minutes of Final Public Hearing of September 26, 2005**
- C. Satisfaction of Mortgage – Brett and Karen Purdy**
- D. Satisfaction of Mortgage – Margie C. Crawford**
- E. IGCF Expenditure – Lawtey PD Computer Replacement**
- F. IGCF Expenditure – VFD's Computer Upgrades**
- G. IGCF Expenditure – Visionair (CAD System)**
- H. Minutes of Regular Meeting of October 3, 2005**

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

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(02-06-06)

**PUBLIC HEARINGS**

**--ORDINANCE – RELATING TO USE OF COUNTY FUNDS FOR REFRESHMENTS, DECORATIONS, PLAQUES OR AWARDS:**

Mr. Crawford read the title into record:

**“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY FLORIDA, RELATING TO THE USE OF COUNTY FUNDS FOR REFRESHMENTS, DECORATIONS, PLAQUES OR AWARDS FOR EMPLOYEE REMUNERATION, EMPLOYEE INCENTIVES, OR EMPLOYEE EDUCATION; RELATING TO THE USE OF COUNTY FUNDS FOR REFRESHMENTS, DECORATIONS AND AWARDS AT CERTAIN COUNTY GATHERINGS, MEETINGS AND CEREMONIES; DECLARING THE EXPENDITURE FOR SUCH PURPOSES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION: AND PROVIDING AN EFFECTIVE DATE.**

*On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously adopted the Ordinance as presented. (The [Ordinance was assigned No. 2006-03.](#))*

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**--RESOLUTION - AGREEMENT WITH FDOT FOR BRIDGE REPLACEMENT:**

Mr. Crawford read the title into the record:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AUTHORIZING AN AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE REPLACEMENT BRIDGE ON COUNTY ROAD 216 OVER HEILBRONN SPRINGS; AND PROVIDING DIRECTIONS TO THE CLERK.”**

Commissioner Cooper asked what length of time is anticipated for closure of the road, if any. Mr. Crawford said that the project is some time down the road. He will find out and advise the Sheriff.

*On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously adopted the Resolution as presented. (The Resolution was assigned [No. 2006-02.](#))*

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**PROCLAMATIONS:**

**-- MENTAL ILLNESS – MERIDIAN HEALTH – KAREN SCHMAUSS:**

Ms. Karen Schmauss, with Meridian Behavioral Healthcare, requested the Board’s support for the proclamation on behalf of increased funding at the state level for mental health. Currently, Florida is 47<sup>th</sup> in the Nation in mental health funding. They are aggressively lobbying at the Tallahassee level for increased funding. Florida is also 35<sup>th</sup> in the Nation in substance abuse funding.

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In light of these statistics, a group of people got together and created "Friends of 5000 Florida Families". They are trying to collect 5000 pledges, no money involved, from Florida residents saying that they agree to increased funding at the state level towards these two issues.

*On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously approved the [proclamation](#).*

**-- DECLARING FEBRUARY 28, 2006 AS HONORABLE JUDGE ELZIE S. SANDERS DAY – CHAIRMAN HERSEY:**

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously declared [February 28, 2006, as Honorable Judge Elzie S. Sanders Day](#).*

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**ANDERSON MATERIALS (FLOATABLE FILL) – PAUL FUNDERBURK / LEE VARN:**

Mr. Funderburk said that there have been questions raised by residents of CR225 regarding the floatable fill being used to cover the cross over pipes. He would like Mr. Lee Varn, with Grey's Construction Products, to explain how the floatable fill works.

Mr. Lee Varn, with Grey's Construction Products said that Anderson Columbia is the most experienced company in northeast Florida using floatable fill. Mr. Varn explained what floatable fill is made of and how it works.

There was brief discussion.

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**LIBRARY – PRESENTATION OF FINAL DRAWINGS – SPYROS DRIVAS, TERRY VAUGHAN:**

Mr. Vaughan gave an update on the progress of the library construction project. Mr. Drivas has presented 100% documents, which are ready for Board approval.

Ms. Henriksen expressed her satisfaction with the drawings. The drawings must be sent to the State Library and must be there for 30 days before the award of a maximum guaranteed price.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the 100% drawings as presented.*

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**SITE PLAN APPROVAL – COVERALL N.A. CORP. – NORA THOMPSON:**

Ms. Thompson presented the site plan for a used care sales lot located is just east of the BP Station on SR100. The site plan has been reviewed and approved by the County Engineer.

Chairman Hersey asked about the comment #2 cited in the [letter from the County Engineer](#) regarding paving versus crushed concrete.

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Ms. Thompson said that she has discussed this with Mr. Crawford and it is his contention that crushed concrete will be sufficient in this case. The County has accepted it in the past in lieu of concrete. Coverall will be providing a 15' X 20' concrete slab for handicap accessibility.

Ms. Thompson presented a copy of the site plan to the Board for review.

*On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved the site plan as presented.*

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**REQUEST GRANT APPLICATION APPROVAL & APPROVAL OF ASSOCIATED RESOLUTION – NELSON GREEN:**

Mr. Green said that this is the annual EMS County grant application. This is a non-competitive grant with no match requirement. The only requirement is to make notification of how the funds will be expended. There is an associated resolution to be adopted stating that the funds will be used to enhance EMS and will not be used to supplant budgeted items.

*On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the [grant application](#) as presented.*

Mr. Green read the title of the resolution into the record:

**“RESOLUTION OF BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, TO CERTIFY THAT THE MONIES FROM THE EMS COUNTY GRANT WILL IMPROVE AND EXPAND THE COUNTY’S PRE-HOSPITAL EMS SYSTEM AND THAT THE FUNDS WILL NOT BE USED TO SUPPLANT EXISTING COUNTY EMS BUDGET ALLOCATIONS.”**

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously adopted the Resolution as presented. (The Resolution was assigned [No. 2006-03.](#))*

Mr. Green announced that the County is now in the EMS competitive grant window. These grants are due in Tallahassee by March 31. Mr. Green asked if the Board is interested in conducting a workshop to determine how best to request the funds.

Following discussion, a workshop was scheduled for 5:30 p.m. before the mid-month meeting on February 16 to discuss the options. It will be placed on the agenda for formal Board action.

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**PURCHASE OF VEHICLE FOR FACILITY MAINTENANCE – JIM CRAWFORD:**

Mr. Crawford explained the need for a new vehicle. Funds are available in the Facility Maintenance Budget. With 35% of the budget year gone, only 17% has been expended.

Incited by a question of Commissioner Lewis, Mr. Griffis said that the vehicle is available for \$238.00 less than state contract price.

(02-06-06)

Commissioner Cooper said that as a rule, he would like to support local dealerships and businesses before going out of town. Mr. Griffis said that the local dealerships were not participants of the state contract.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved the purchase request for a [new vehicle](#) for the Facility Maintenance Department.*

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**PERMISSION TO ADVERTISE ORDINANCE RELATING TO CLOSURE AND ABANDONMENT AND TRANSFER OF COUNTY ROADS – JIM CRAWFORD:**

Mr. Crawford read the title of the proposed ordinance:

**“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, CREATING CHAPTER 62, ARTICLE III, SECTIONS 62-37 THROUGH 62-39, TO PROVIDE PROCEDURES FOR THE CLOSURE AND ABANDONMENT AND TRANSFER OF ROADS OWNED BY BRADFORD COUNTY; PROVIDING DIRECTIONS TO THE CODIFIER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.”**

Mr. Brown’s office prepared the ordinance. He would like permission to advertise the ordinance for adoption.

*On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved to advertise the ordinance as presented.*

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**PROCLAMATION – STEP UP FLORIDA – WINIFRED HOLLAND:**

Ms. Holland said that obesity is a problem throughout the state. In order to battle against obesity, Step Up Florida is a statewide campaign to increase physical activity among adults and children. Bradford County’s activity is scheduled for Saturday, February 11, 9:30 a.m., beginning at Southside Elementary School. They will have many community partners walking from the school to the Health Department.

*On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously adopted [the proclamation](#) as presented.*

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**PAYMENT OF BILLS – COMMISSIONER CHANDLER:**

*On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved payment of [the bills](#).*

(02-06-06)

--Commissioner Chandler said that concerning the Alachua-Bradford Workforce Board, Ms. Edith Hill and Mr. Ron Lily have consented to represent the County on the Workforce Board. Mr. Lily as the economic development representative and Ms. Hill as a private citizen and a business owner.

*On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved the appointments of Ms. Edith Hill and Mr. Ron Lily to the Alachua-Bradford Workforce Board.*

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**PUBLIC COMMENTS:**

None.

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**COUNTY ATTORNEY REPORTS – TERRY BROWN:**

None.

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**COUNTY MANAGER REPORTS – JIM CRAWFORD:**

--At the previous Board meeting, there was discussion regarding the possibility of being able to piggyback off the Ellington Construction contract for SE 109<sup>th</sup>. In conferring with Mr. Brown, it is their belief that the process has gone too far to do so. The project has been closed and does not meet the qualifications to piggyback.

Mr. Crawford said that for the other smaller jobs that the Board has already approved, as they become available, they would try to package them in a manner that will qualify them for piggyback.

Mr. Crawford said that Wilson Road is ready for advertisement.

Chairman Hersey asked if it is necessary for Mr. Crawford to seek approval to advertise for bids on roads that the Board has already approved. Commissioner Cooper said that any of the roads that the Board has previously approved, once the bids documents are ready, Mr. Crawford should go ahead with the advertisements. At some point in time, the Board will have to award the contract.

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved to advertise Wilson Road.*

**A. OFFICIAL NAMING OF LESTER JOHNS ROAD**

Mr. Crawford said that CR 235 is complete. There have been several requests to have a sign placed on CR 235 in the name of the person responsible for getting it paved years ago, "Lester Johns". This will not change 911 addresses.

(02-06-06)

Commissioner Lewis said that he received a [letter from Ms. Betty Nettles](#) requesting the sign. As long as he can remember, this road has always been known as “Lester Johns Road”. It would not affect the 911 addresses. It would just simply mean a sign at each end of the road.

*On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved the placement of a sign on CR 235 to read: “Lester Johns Road”.*

## **B. SE 41<sup>ST</sup> STREET – COUNTY ACCEPTANCE OF**

Mr. Crawford said that SE 41<sup>st</sup> Street is a private road located in the Keystone area. The road was built in late 1985. This is a paved road in very good condition. A developer has requested that the County accept the road. There is a grant of non-exclusive [easement recorded](#) in the official records (OR Book 244, page 31).

Mr. Crawford requested permission to perform testing to make sure the road meets the County’s standards, as well as Water Management’s standards for drainage. If the road meets these standards, he would like the Board to accept it as a County road, which will enhance the development in the area.

Discussion ensued.

There was Board consensus for Mr. Crawford to move forward with the testing. He will bring his findings to the Board at a future date.

## **C. MICHAEL WALTERS – PARTIAL SALE OF PARCELS**

Mr. Crawford said that Mr. Michael Walters is developing a parcel of property in the Keystone area. (The Property Appraiser’s website was used to help locate the property.) Mr. Walters would like to purchase portions of County parcel No. 05459-0-00400, totaling .43 of an acre, to help square off his property. If Mr. Walters can acquire this property, he will no longer need the County’s easement.

Mr. Walters described the plans he has for the property. He can swap square footage for square footage and work out a price.

Mr. Donny Wise said that extreme caution must be taken when considering the placement of wells within certain proximity of the old landfill.

Commissioner Cooper recommended that Mr. Crawford, Mr. Walters and Mr. Wise get together and get a proposal ready to present to the Board.

There was Board consensus to move forward with Commissioner Cooper’s recommendation.

## **D. GULF ATLANTIC CULVERT CONTRACT EXTENSION**

Mr. Crawford said that Gulf Atlantic Culvert Company has accepted the County’s proposal to exercise the one-year extension option on the current contract.

(02-06-06)

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved extending the existing **contract** with Gulf Atlantic Culvert Company for one year.*

**E. PANDEMIC TABLETOP EXERCISE – FEBRUARY 14, 2006**

Mr. Crawford reminded the Board of the Pandemic Tabletop Exercise to be conducted February 14 at the Jones-Rosenburg building.

Mr. Johns said that the exercise would be from 9:00 a.m. to 2:00 p.m. Everyone is being asked to bring \$7.00 for lunch. It is imperative that they have representation from the County Commission present.

**F. WORKSHOP WITH CITY OF STARKE – FEBRUARY 21, 2006 AT 5:30 PM AT CITY HALL**

Mr. Crawford then reminded the Commission of the upcoming workshop with the City of Starke on February 23 beginning at 5:30 at City Hall. The purpose is to discuss the Interlocal Agreement between the County and the City of Starke.

Ms. Thompson said that there has been discussion about moving the workshop to 5:00 p.m. The City's regular meeting starts at 6:30 p.m. instead of 7:00 p.m.

--Mr. Crawford announced that tomorrow there will be a pre-construction conference for CR18. They have been able to stay within budget while including widening and replacing a metal culvert with a box-culvert.

A portion of S.E. 101<sup>st</sup> Street goes through the parking lot of Macedonia Baptist Church, which poses a problem. The County should be receiving a letter from the church granting permission to close this portion of S.E. 101<sup>st</sup> Street. Closing the street will not block any access to CR18. This will mean an additional savings of \$7,500.00 on culvert placement.

The contract needs to be amended and he needs permission to move forward with the closure of the road.

*On Motion of Commission Thomas, Seconded by Commissioner Lewis, the Board unanimously approved to close the portion of S.E. 101<sup>st</sup> Street as recommended by Mr. Crawford, if the church grants permission do so.*

--Mr. Crawford requested approval of two Zoning Board appointments. Mr. Richard Sapp, will replace Lynell Oliver in District II. Linda Napier will replace Alberta Colston in District III. Both have accepted the positions.

*On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved the appointments as presented.*

**CLERK REPORTS – RAY NORMAN:**

None.

(02-06-06)

**COMMISSIONER'S COMMENTS:**

**Commissioner Chandler:**

--Mr. Crawford has been conferring with Meridian regarding the problems with Transportation Disadvantaged. They hope to have something ready for the next regular meeting.

**Commissioner Thomas:**

--Mr. Otha Miller at the School Board has advised that they have six portable classrooms that have been surplus and are available if the Board is interested. The County would be responsible for having them moved.

There was brief discussion regarding using two, maybe three of the buildings for the Volunteer Fire Department.

Chairman Hersey asked Mr. Crawford to get an estimate on having the buildings moved.

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**CHAIRMAN COMMENTS – JOHN WAYNE HERSEY:**

--The Board needs to continue consideration of PUD's for the County. He would like Mr. Brown to move forward with ordinance.

Commissioner Cooper said that based on Ms. Ehrbar's presentation, the County needs both a commercial PUD and residential PUD process. The only item he had issue with was the minimum size of ten acres for a commercial PUD. There may be some smaller developments that would fit into the PUD classification.

Mr. Brown said that he would work on drafting an ordinance for review.

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**ADJOURN**

There being no further business, the meeting adjourned at 10:50 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**JOHN WAYNE HERSEY, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

These minutes typed by: Marlene Stafford, Deputy Clerk