

(01-19-06)

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY
WORKSHOP – PUD (Planned Unit Development)
THURSDAY, JANUARY 19, 2006
5:00 p.m.**

The Bradford County Board of County Commissioners convened in a workshop session on Thursday, January 19, 2006, at 5:00 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Mark Crawford, Press; Nora Thompson, Zoning Director; Enid Ehrbar, North Central Florida Regional Planning Council; and Sheriff Milner.

(See Supplement File No. 01-19-06 for a copy of all documentation, if any, presented at this workshop.)

CALL TO ORDER

Chairman Hersey called the workshop to order at 5:28 p.m.

PURPOSE OF WORKSHOP: To discuss "PUD"s, Planned Unit Developments.

DISCUSSION:

Ms. Ehrbar reviewed the highlights of the [proposed PUD](#) prepared by the Council and gave an extensive explanation on how a PUD works. The proposed PUD as written is what the Council is recommending for Bradford County and can be modified, if needed.

Discussion.

Chairman Hersey expressed his appreciation to Ms. Ehrbar for her time and efforts. The Board will review the proposed PUD, make any changes and bring back at later meeting for adoption.

ADJOURN:

There being no further business to discuss, the workshop adjourned at 6:02 p.m.

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**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY
REGULAR SCHEDULED MEETING
THURSDAY, JANUARY 19, 2006
6:30 P.M.**

The Bradford County Board of County Commissioners convened in regular session on Thursday, January 19, 2006, at 6:30 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Michelle Everson, Grant Writer; Cheryl Brownlee, Security; Percy Sullivan, Fire Chief.

(See Supplement File No. 01-19-06 for a copy of all documentation presented at this meeting.)

CALL TO ORDER

Chairman Hersey called the meeting to order at 6:30 p.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Chairman Hersey offered the Invocation and led the Pledge of Allegiance.

CONSENT AGENDA:

- A. Suwannee River Economic Council, Inc., - Appointment of E.W. Hodges as Board Representative**
- B. Alachua / Bradford Workforce Board Appointment of Harry Hatcher**
- C. Approve Inventory Surplus List**

O Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the [Consent Agenda](#) in its entirety.

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GRANT WRITER REPORT – MICHELE EVERSON:

Ms. Everson briefly reviewed the [written report](#) provided to the Board two weeks prior. Two new opportunities have arisen since that report related to Emergency Management, one due in February and one in March.

Chairman Hersey inquired about available Department of Agriculture Grants. Mr. Crawford advised that he has that information and will provide it to Ms. Everson.

PUBLIC HEARINGS – ORDINANCES:

A. Repealing as Obsolete Section 22-36 of the Bradford County Code, as Enacted by Ordinance No. 2002-49 – Ray Norman

Clerk Norman explained that due to changes brought on by Article V, there is no longer authorization for the filing fees to provide a revenue source for the legal aid program, which makes this ordinance obsolete.

About a year ago, the Board did not approve a \$65.00 fee of which ¼ of the revenue would have gone to fund the legal aid program. In lieu of the \$65.00 fee, the Board budgeted \$10,000.00. Legal Aid Services will be providing a quarterly report to assist in determining the true expenses. At this point, no funds have been paid out of this budget.

Commissioner Cooper read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, REPEALING AS OBSOLETE SECTION 22-36 OF THE BRADFORD COUNTY CODE, AS ENACTED BY ORDINANCE NUMBER 2002-49; AND PROVIDING AN EFFECTIVE DATE.”

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously adopted the ordinance. (The [Ordinance was assigned No. 2006-01.](#))

B. Amending Ordinance No. 2005-23 – Jim Crawford

Mr. Crawford read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, AMENDING ORDINANCE NUMBER 2005-23; AND PROVIDING AN EFFECTIVE DATE.”

Mr. Crawford explained that this ordinance is necessary to correct Section 2-7 of the County's Purchasing Ordinance.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously adopted the ordinance as presented. (The [Ordinance was assigned No. 2006-02.](#))

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PROCLAMATION DECLARING JANUARY 24-31, 2006 LOUIE BELLE PARKS RECOGNITION WEEK – COMMISSIONER COOPER:

Commissioner Cooper read the proclamation.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously declared January 24, 2006 through January 31, 2006, as Louie Belle Parks Recognition Week in Bradford County.

Commissioner Cooper announced that in honor of Ms. Parks, there would be a celebration at First Baptist Church on Sunday, January 29, following the service. All Commissioners and the public are invited to attend.

DISCUSSION OF REFRESHMENT ORDINANCE & APPROVAL TO ADVERTISE – JIM CRAWFORD:

Mr. Crawford requested permission to advertise an ordinance entitled:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE USE OF COUNTY FUNDS FOR REFRESHMENTS, DECORATIONS, PLAQUES OR AWARDS FOR EMPLOYEE REMUNERATION, EMPLOYEE INCENTIVES, OR EMPLOYEE EDUCATION; RELATING TO THE USE OF COUNTY FUNDS FOR REFRESHMENTS, DECORATIONS, AND AWARDS AT CERTAIN COUNTY GATHERINGS, MEETINGS AND CEREMONIES; DECLARING THE EXPENDITURE FOR SUCH PURPOSES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.”

Mr. Malcolm Hill encouraged the Board to consider an Employee Awards Program or Meritorious Program that would give an employee a percentage of any monies they save the County. This would not cost the County money; it would save the County money.

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously approved the advertisement of the ordinance as presented.

PUBLIC COMMENTS:

None.

APPROVE PAYMENT OF BILLS

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved payment of the bills as reviewed.

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COUNTY ATTORNEY REPORTS – Terry Brown:

None.

CLERK REPORTS – Ray Norman:

None.

COUNTY MANAGER REPORTS – Jim Crawford:

A. Library Closing for Ground Breaking

Mr. Crawford said that Ms. Henriksen has requested permission to close the library at 12:00 p.m. on January 27 for the groundbreaking ceremony. If approved by the Commission, the closing will be announced and published in the newspaper.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved the closure of the library as requested.

(Additional County Manager Reports):

--Ms. Butterfield has informed him that the Ag. Horticulture interviews are scheduled for the first week in February. They have received five applications, which are being reviewed by the University.

--Ellington Construction has completed SE 109th Street. 100% inspection has been performed and all corrections made. The Board may now release the retainage of \$68,651.00.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved payment of the retainage as presented.

B. Impact Fees

Mr. Crawford announced that Dr. Nicholas has accepted the County's offer to perform the Impact Fee Study. Dr. Nicholas has advised that it is legal for the County to take the study fee out of the impact fees once collection begins. The collected impact fees will reimburse what is not paid by the grant.

The best way to handle this would be for the County to issue a purchase order for the entire amount out of the zoning budget. The City Commission has approved to move forward with this plan and a Countywide ordinance, and will eventually reimburse the County for their portion. The County Commission previously approved \$21,000.00, but before he requests a purchase order for \$30,000.00, Board approval is needed.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously authorized a purchase order for \$30,000.00 for the Impact Fee Study.

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--Mr. Crawford said that he has prepared a [letter](#) for the Chairman's signature to the other municipalities informing them of the proposed actions regarding Impact Fees.

There was Board consensus for Mr. Crawford to move forward with the letter as drafted.

COMMISSIONERS' COMMENTS:

Commissioner Chandler:

--The Transportation Disadvantage Board has serious issues concerning shortfalls. There has been no rate increase since 2003. They will be appearing before the County Commission at the next meeting to encourage the Board to speak to our Representatives regarding an increase in funding. The current vendor lost \$45,000.00 last year. Should this vendor quit, there is no one to take his place. If they do not get more funding, services will have to be cut to those who need it the most.

One of the large issues is with Meridian in Lake City. They would like the Commission to intervene to see if Meridian would either agree to see patients in Bradford County or let them be taken to Alachua County instead of Lake City. This would be a great savings.

--The Grant Writer report was good. However, if certain departments are going to benefit more than others maybe the Board should look at those departments paying a share instead of the Board paying the entire fee.

Commissioner Cooper:

--Announced that Chris Doolin's mother passed away, services will be Saturday.

Commissioner Thomas:

--There is a slot open on the Workforce Board that needs to be filled.

During discussion, Ms. Edith Hill was asked if she would be interested in serving. She indicated in the positive. Mr. Crawford said that he would get the application to Ms. Hill.

Commissioner Lewis:

--Requested that Mr. Sullivan and Mr. Crawford research to find something to park the tanker in at New River Volunteer Fire Department.

Mr. Sullivan said they hope to apply for a grant in February.

CHAIRMAN'S COMMENTS – John Wayne Hersey:

--Rayonier has advised that they are not interested in the .085 acre of land located on SR100, a parcel of property that has been declared surplus by the Board. Mr. Donny Lott, another adjoining property owner, would like to purchase the property for \$750.00, which is the value placed on the parcel by the Property Appraiser. (Parcel No. 05461-0-00000)

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On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously authorized the [sale of the parcel](#) for the sum of \$750.00 to Mr. Donny Lott, and to authorize the Chairman to execute a deed necessary to convey the property.

--Received a [letter from Mr. Bobby Brown](#), the Vice-President of the Board of Directors for the Melrose Volunteer Fire Department, concerning fire and rescue response times to residents of Seminole Ridge and Griffin's Lodge in Melrose. Mr. Brown has indicated that the solution is to have the Melrose Volunteer Fire Department added to these residents' 911 database as "Automatic Assist". This will require a Mutual Aid Agreement.

Mr. Sullivan said that an "Automatic" Mutual Aid Agreement would allow the residents to take advantage of Melrose's ISO ratings. Mr. Brown has advised that his office will proceed with drafting the Agreement.

Commissioner Cooper said that the County does not need to wait on a mutual aid agreement to add Melrose VFD to automatic dispatch.

Mr. Sullivan said that this does not have anything to do with EMS system because of the deal with Clay County.

Mr. Crawford said that he would notify Mr. Bobby Brown of the Commission's decision.

Mr. Sullivan said that they are looking into the same thing with Alachua County and Union County for the Brooker and New River areas.

There was consensus to move forward with the Automatic Mutual Aid Agreements.

ADJOURN

There being no further business, the meeting adjourned at 7:19 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

Attest: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes typed by: Marlene K. Stafford, Deputy Clerk