

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING
MARCH 1, 2004 9:30 A.M.**

The Bradford County Board of County Commissioners met March 1, 2004, to conduct their regular meeting. Attending were: Commissioner Mann, Commissioner Thomas, Chairman Johnson, Commissioner Hersey, Commissioner Cooper, Clerk Norman, Jim Farrell, Marlene Stafford, Lisa Hall, Terry Brown, David Dinkins, Bill Dampier, Phalbe Henriksen, Sheriff Milner, Mark Crawford, Nelson Green, Ernest Triest, Angela Macey, Lee Vincent, Wilson Whidden, Terry Vaughan, Nora Thompson, Jerome Johns, Percy Sullivan and Jeff Oody.

(A copy of all documentation presented at this meeting is located in Supplement File No. 03-01-04.)

Chairman Johnson called the meeting to order at 9:30 a.m.

Commissioner Hersey led the invocation and the Pledge of Allegiance.

RECOMMENDATION FROM THE LIBRARY ADVISORY COMMITTEE—TERRY

VAUGHAN: Mr. Vaughan presented the report and building plan for the new library as developed by the consulting firm, Jerry McCabe and Bernadette Storck.

Mr. Vaughan asked the Commission to review the plan over the course of the next couple of weeks. The consultants will reconvene with the Board some time in the future to receive input and advise of the next steps. There is reason to believe that Bradford County is sitting in good shape as far as any potential legislative appropriations are concerned.

At this time, the Library Advisory Committee is recommending that the County negotiate with the City of Starke regarding property located on Pratt Street, which is now the site of the Recreation Center and baseball field. The City has recently surplused the approximately 2 ¾ acres, which has numerous positive attributes that make it a perfect site for the new library. There are also some properties on the southeast corner of the Recreation Center, currently owned by Bradford ARC, that they are willing to sell.

Comm. Cooper MOVED to accept the recommendation of the Committee and begin negotiations with the City of Starke and Bradford ARC to acquire the properties. **Comm. Thomas SECONDED** the motion.

After some discussion regarding the timeframe involved to surplus the current library property, the **MOTION CARRIED 5-0.** (Mr. Brown and Mr. Vaughan will confer to begin the negotiations.)

PUBLIC COMMENTS:

Mr. Paul Still commented on the following:

--Urged the Commission to conduct a workshop to discuss options for the solid waste management program as it pertains to yard and household waste management and recycling. Recently, DEP issued a warning to the County regarding some problems at the SR100 site.

CONSENT AGENDA:

- A. APPROVE FIRST AMENDED INTERLOCAL AGREEMENT CREATING THE ORIGINAL FLORIDA TOURISM TASK FORCE TO INCLUDE LEON COUNTY**
- B. APPROVE \$100.00 FOR THE BCTDC TO AID IN THE EXPENSE OF THE ORIGINAL FLORIDA MONTHLY MEETING, THURSDAY, FEBRUARY 19, 2004 AT THE HAMPTON BED & BREAKFAST**
- C. APPROVE APPOINTMENT OF DEAN GALIGANI TO THE CONFLICT ATTORNEY LIST**
- D. APPROVE INVENTORY DELETION LIST**
- E. APPROVE LETTER OF SUPPORT FOR SUWANNEE RIVER ECONOMIC COUNCIL, INC., TO ATTAIN ADDITIONAL FUNDING FROM RURAL DEVELOPMENT FOR THE HOUSING PRESERVATION PROGRAM**
- F. APPROVE APPOINTMENT OF MaRia ROGERS TO THE CONFLICT ATTORNEY LIST**
- G. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF DECEMBER 18, 2003**
- H. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF JANUARY 5, 2004**
- I. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF JANUARY 15, 2004**
- J. APPROVE PROCLAMATION DECLARING MARCH 2004 AS WOMEN'S HISTORY MONTH**
- K. APPROVE CHANGE ORDER FOR TOTAL SYSTEMS SOLUTIONS—SECURITY SYSTEM—IN AMOUNT OF \$64,420.08, D&B CABINETS—CASEWORK—IN THE AMOUNT OF \$12,000.00 AND GSI—HARDWARE--\$20,000.00 (Not included in original bid)**

There being no items removed, **Comm. Cooper MOVED** to approve the Consent Agenda in its entirety. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

RESOLUTIONS

**A. APPROVE RESOLUTION DESIGNATING NE 17th LOOP “PETE LOOP”—
CHAIRMAN JOHNSON:**

Mr. Brown read the resolution by title:

**“A RESOLUTION BY THE BRADFORD COUNTY BOARD OF COUNTY
COMMISSIONERS AUTHORIZING NE 17th LOOP BE DESIGNATED AS
“PETER TISDALE LOOP”**

Chairman Johnson said that Peter Tisdale was the first settler in the Petesville area and was very helpful in several ways to the community. His family has requested that the loop be named after him.

Commissioner Thomas said that it will still carry the sign as N.E. 17th but as Pete Tisdale Loop, also.

Comm. Thomas MOVED to designate N.E. 17th Loop as Pete Tisdale Loop. **Comm. Cooper
SECONDED** and the **MOTION CARRIED 5-0.** (The Resolution was assigned No. 04-05.)

**B. APPROVE RESOLUTION ELECTING TO USE THE UNIFORM METHOD OF NON-
AD VALOREM FOR MSBU ASSESSMENTS—TERRY BROWN:**

Mr. Brown explained that the resolution would allow for special assessments for MSBU’s to be collected on the ad valorem tax bill as opposed to the Clerk’s Office being responsible.

Mr. Brown read the resolution by title:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
BRADFORD COUNTY, FLORIDA, ELECTING TO USE THE UNIFORM
METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS
LEVIED IN THE UNINCORPORATED AREA OF THE COUNTY AND WITHIN
THE BOUNDARIES OF ALL MUNICIPALITIES; STATING A NEED FOR
SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND
PROVIDING AN EFFECTIVE DATE.”**

Comm. Cooper MOVED to adopt the resolution as presented. **Comm. Mann SECONDED**
and the **MOTION CARRIED 5-0.** (The Resolution was assigned No. 04-06.)

**DISCUSSION CONCERNING CHANNEL LINE UP CHANGE, PRICE INCREASE—
CHAIRMAN JOHNSON/MIKE MCCOY:** Mr. McCoy, of New River Cablevision,
approached the Commission and advised that they have done a considerable amount of work to
the system, improving it and upgrading the services. As of this morning, the channel line-up has
been changed. Notification was sent to the customers back in January and February.

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He explained the new channel line-up, packages and rates. Board approval is needed for the rate increases.

Mr. McCoy said that the current cable franchise expires this month and they would like a 15-year extension to the franchise. They have put a lot of money into the system and they have plans for future expansion and upgrades. This will take money and they will need to acquire financing and must be able to show that they have a term to re-coup the investments for the amount of money needed to upgrade the system.

Commissioner Cooper said that he is apprehensive about giving approval for a rate increase. There is nothing in the packet that addresses the rates. He would like to review the new packages and rates prior to approval.

Mr. McCoy then distributed copies of the new rates and channel line-ups.

Chairman Johnson said that the rate increases would be considered at the mid-month meeting on March 18.

DISCUSSION CONCERNING BOARD SPONSORING APPLICATION FOR REZONING OF PROPERTIES LOCATED IN DEERWOOD SUBDIVISION—RON NEWMAN, JOHN ODOM AND HAROLD WATERS: Mr. Newman distributed copies of a map delineating the properties in question and gave a history of the zoning. Mr. Newman requested Board sponsorship for the rezoning of lots 14-25.

Commissioner Cooper asked that this item be addressed later in the agenda during the time set aside to discuss a timeframe for rezoning applications and Board sponsorship.

Mr. Newman then distributed copies of another map outlining property owned by Woodrow Griffis, with the same circumstances, specifically parcel #5 and parcel #6.

Chairman Johnson said that this item would also be addressed later in the agenda.

DISCUSSION CONCERNING HANDICAP ACCESSIBILITY—TROY GRIZZELL: Mr. Grizzell inquired as to what is being done about providing road accessibility for the disabled throughout the county and the cities.

A disabled citizen, Mrs. Hines, said that her main concern is crossing HWY301. She is afraid to cross it when she has to go to the post office or go down Call Street.

Chairman Johnson said that Jordan Green with D.O.T. has indicated that there may be funds available, but the Board will have to establish priorities and apply for the funds. The Commission will be in contact with Mr. Green.

Mr. Grizzell said that if he does not see something done within the month, he will call the Attorney General.

DISCUSSION CONCERNING BID RECOMMENDATIONS FOR SHIP REPAIR LOANS—CHAIRMAN JOHNSON/ANGELA MACEY:

Ms. Macey referred to the memo provided to the Commission in their packets. Some of the loans were originally approved for \$7,500.00. However, some of the bids came in over that amount. In order to bring these houses up to code, the loan amounts need to be increased.

Ms. Macey requested that the Board award the bids as listed and approve the increase in the loan amounts as needed.

Commissioner Cooper asked if there is available funding to match the increases. Ms. Macey indicated in the positive.

Comm. Cooper MOVED to approve the list as presented and those that require an increase over the previously approved amount is authorized. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

Comm. Thomas MOVED to approve the two new purchase assistance deferred payment loans, one for \$10,000.00 and the other for \$5,000.00. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

UPDATE CONCERNING COMMUNITY RESOURCE DEVELOPMENT OPPORTUNITIES—CHAIRMAN JOHNSON/DAVID DINKINS:

Mr. Dinkins gave an update on the progress that has been made on two of the four community resource development opportunities previously presented to the Commission; the first being the Florida Brownfield Redevelopment Program.

The aspect of this program being focused on is the incentive offered to new business coming into the community. This incentive offers \$2,000.00 per job credit to any new business that has 10 or more full-time jobs.

One of the requirements of the Brownfield Redevelopment Program is the formation of a committee to designate Brownfield areas within the County. The following persons have agreed to serve on the committee: Tommy Tomlinson, Tommy Tatum, III, Jerome Kelley, Nelson Green and Jeff Oody.

Mr. Dinkins asked the Commission to approve the committee. Once the committee is approved, they would like to meet, designate the Brownfield areas, and at the March 18 meeting, present them to the Commission, together with a map and a resolution for approval. An advertised public hearing must then be held to adopt the Brownfield Redevelopment Program in the designated areas. He hopes to conduct that public hearing at the April 5 Commission meeting.

Comm. Hersey MOVED to approve the committee as presented, and to authorize Mr. Lily to work with the committee to designate the Brownfield areas. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

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Commissioner Cooper asked Mr. Brown to work with Mr. Dinkins on the resolutions that will be needed for the April 5 meeting.

Mr. Dinkins then addressed the Community Resource Development Agent. Commissioner Thomas had requested him to draft a letter asking our Dean of Extension to support a Community Resource Development Agent, which could possibly be funded in part with the grant writer position. He has spoken with Dr. Larry Arrington, the head of Extension for the University of Florida, and he was very enthusiastic about this position. There are 26 county faculty vacancies in Florida and he has to get those funded and filled first. Dr. Arrington indicated that there may be a possibility to get some funding before those positions are funded because he definitely feels Bradford County could benefit from a Community Resource Development Agent to help with grant writing and economic development projects.

Mr. Dinkins said that he has the letter drafted, but he would also like to set up a meeting with Dr. Arrington, a representative from the Commission, the Chamber, the Development Authority and the advisory committee.

Comm. Thomas MOVED to send the letter after it has been approved by each Commissioner, and to move forward with the process. **Comm. Cooper SECONDED** and the **MOTION CARRIED 5-0.**

PRESENTATION REGARDING EMERGENCY TELEPHONE CONTACT WITH CITY/COUNTY RESIDENTS—BILL DAMPIER/LEE VINCENT: Mr. Dampier said that in the last six months, there have been two emergency “boil water” notice requirements within the City of Starke. There have been other incidents throughout the County in the past and we do not have an easy way to contact a group of citizens in a timely fashion to let them know that there are dangers or hazards in their area.

There is a need for “call-out” capability to quickly notify citizens by phone of a hazardous or emergency situation. He has investigated and found a company called **CodeRED** that provides a computer software product and “call-out” service to meet this need.

Mr. Lee Vincent approached the Commission and said that there are major hazards that come through the County, i.e. CSX Railroad and large trucks carrying hazardous materials via US301. He echoed Mr. Dampier’s position for the need of a “call-out” system to protect the citizens. Mr. Vincent explained the difficulties he faced in trying to notify citizens during a “boil water” advisory.

Mr. David Digiacommo of CodeRED approached the Commission and gave a power point presentation explaining how the software works.

Following brief discussion, Mr. Dampier said that he would be bringing more information back to the Commission in the future. At that time, he will have the particulars, with regard to cost and the interlocal agreement.

(03-01-04)

REQUEST PERMISSION TO ADVERTISE FOR BID CONCERNING UNIFORM CONTRACT FOR THE ROAD DEPARTMENT—COMM. COOPER:

Commissioner Cooper said that the Road Department has a three-year uniform contract with a local company that expires as of March 1, 2004. In addition, the uniform contract for the Solid Waste Department expires in June. He is requesting permission to re-bid the Road Department contract for a three-year term, and possibly add the Solid Waste Department in hopes of receiving a discount for a larger contract.

Comm. Cooper MOVED to bid out a contract for uniforms for the Road and Solid Waste Departments for a three-year term. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

UPDATE ON CR200B AND NW216th STREET—COMM. THOMAS: Commissioner Thomas reported that it is possible for the County to get up to a year extension to complete these projects, if needed. In order to get the project underway, the Lawtey City Council is receptive to furnishing the pipe and materials if the County could assist in cutting the road and with placement of the pipe. The City of Lawtey has re-bid the sewer system project and should have a bid opening within the next two to three weeks.

Commissioner Thomas said that his main concern is how long the contractor will honor the bid given to the County for the resurfacing project. Commissioner Mann said Anderson Columbia should provide a letter advising how long they will honor the price.

Commissioner Cooper said that regardless of what is said, there is always a chance that the legislator will pull the funding. With this in mind, he would rather not be extending anything and move forward with the project.

Commissioner Thomas and Chairman Johnson concurred with Commissioner Cooper.

Commissioner Mann said that he would call Mr. Kelley and see if NW216th can be started.

After brief discussion, Commissioner Cooper said that he would contact the City of Lawtey with regard to the placement of the pipe for CR200B in order to get the project started.

DISCUSSION ON TIMEFRAME ON ZONING APPLICATIONS AND BOARD SPONSORSHIP—COMM. THOMAS/WILSON WHIDDEN: Mr. Whidden said that the Zoning Office is still trying to come up with some criteria of how to handle the Commission sponsored rezoning requests in terms of timeframe and cut off dates. He would like Board guidance.

Following extensive discussion, **Comm. Cooper MOVED** for the year 2004, the cut off date for accepting Board sponsored rezoning applications is to be 90 days from today's date. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

(The Zoning Office is to bring the applications to Board as they are received.)

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Comm. Hersey MOVED that beginning year 2005, January 1 through March 31 will be the time frame for the acceptance of Board sponsored rezoning applications. **Comm. Cooper SECONDED** and the **MOTION CARRIED 5-0.**

At this time, the Commission revisited the earlier discussion concerning Board sponsored rezoning applications for Ron Newman, John Odom, Harold Waters and Woodrow Griffis.

After brief discussion, **Comm. Mann MOVED** to instruct the Zoning Office to move forward with the rezoning applications for Ron Newman, John Odom, Harold Waters and Woodrow Griffis, to take the zoning back to its original state. **Comm. Cooper SECONDED** and the **MOTION CARRIED 5-0.**

APPROVE RESOLUTION FOR NEW RIVER CABLEVISION—TERRY BROWN: Mr. Brown distributed copies of the proposed resolution to the Commission. The proposed resolution would grant New River Cablevision a 15-year franchise, which is what they were requesting.

Commissioner Cooper said that he would prefer to take action on this item at the next meeting. He would like to review the rate increase and line-up change documents provided earlier, together with this resolution. He and Mr. Farrell will be attending a workshop prior to the next meeting regarding the communications services tax, which is replacing all the franchise fees. He would like to have this information before adopting a 15-year franchise agreement.

Chairman Johnson said that action on this resolution would be deferred to the next meeting.

MONTHLY ACTIVITY REPORT—SHERIFF MILNER: (No action on this item.)

APPROVE PAYMENT OF BILLS: **Comm. Thomas MOVED** to approve payment of the bills as reviewed. **Comm. Cooper SECONDED** and the **MOTION CARRIED 5-0.**

PERSONNEL MATTERS

A. APPROVE HIRING OF DIANE GASKINS TO FULL-TIME LIBRARY STAFF, WITH A STARTING SALARY \$8.00 PER HOUR, TO BE RAISED TO \$8.50 AFTER COMPLETION OF SIX MONTHS PROBATION, WITH EFFECTIVE DATE OF MARCH 1, 2004—CHAIRMAN JOHNSON/PHALBE HENRIKSEN:

Ms. Henriksen reported that the position was advertised and interviews have been conducted. Ms. Diane Gaskins is being recommended for the position. All required paperwork has been submitted to the Clerk's Office.

Comm. Thomas MOVED to hire Diane Gaskins as full-time Library staff, effective March 1, 2004, with a starting salary of \$8.00 per hour, to be raised to \$8.50 after successful completion of the six-month probationary period. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

(03-01-04)

B. APPROVE HIRING OF DARLA J. CALCOTE TO ADMINISTRATIVE ASSISTANT POSITION FOR EXTENSION SERVICES, WITH A STARTING SALARY OF \$9.50 PER HOUR, WITH EFFECTIVE DATE RETRO TO FEBRUARY 23, 2004—CHAIRMAN JOHNSON/DAVID DINKINS:

Mr. Dinkins said that the Extension Office has been without a secretary since the end of December. Ms. Calcote was to be brought to the Commission for hire at the February 19th meeting, but that meeting was cancelled. Under these circumstances, he was given permission to let Ms. Calcote begin work and she actually started February 23.

Comm. Thomas MOVED to approve the hiring of Darla J. Calcote, at the starting pay of \$9.50, retroactive to February 23, 2004. **Comm. Cooper SECONDED** and the **MOTION CARRIED 5-0.**

C. APPROVE HIRING OF CARL ALLAN HUNSINGER TO FULL TIME PARAMEDIC POSITION AT HIS CURRENT HOURLY RATE, WITH AN EFFECTIVE DATE OF MARCH 15, 2004—COMM. HERSEY/NELSON GREEN:

Commissioner Hersey said that this is a vacant, full-time, funded position. The applicant approved last month did not accept the position.

Mr. Green said that Mr. Hunsinger left employment and has requested to return. Therefore, his pay rate will be handled differently. He will be brought back at his current hourly rate, which is within the union contract, but is not the starting pay within the union contract.

Comm. Hersey MOVED to hire Carl A. Hunsinger as a full-time Paramedic at his current hourly rate, effective March 15, 2004. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

Mr. Green reported that he has received two more resignations and he will be coming to the Commission with those positions in the near future.

COUNTY ATTORNEY REPORTS: None.

CLERK REPORTS:

A. DISCUSSION CONCERNING CORNER CAPSULE:

Clerk Norman said that a cut-off date of April 5 has been established for adding items to the time capsule to allow Mr. Triest time to get with the contractor to seal the corner.

CHAIRMAN COMMENTS:

Chairman Johnson commented on the following:

--D.O.T. will be sending a letter to the Commission advising what may be done to begin establishing transportation enhancement priorities. Once the letter is received, a decision can be made as to whether a workshop will be necessary.

--There is an established deadline before a Commission meeting wherein the agenda must be done. For Monday meetings, the agenda must be completed by the Tuesday prior to the meeting; for Thursday meetings, the agenda must be completed by the Friday prior to the meeting. Any back-up documentation for items on the agenda must be given to Ms. Hall by these deadlines, if not, it will not be heard until the next meeting. He does not want items handed to the Commission on the day of a meeting.

COMMISSIONERS' COMMENTS:

Commissioner Mann commented on the following:

--The County's loader has been experiencing a lot of down time. The Road Department could not move any dirt and he needed something to work instead of something to work on. He has leased a loader for \$3,220.00 per month. It will be needed for a while longer to get the projects finished. In about 90 days, if the Board wants to buy it, it can probably be purchased on a rental/purchase for about half that amount. It is being paid for out of the construction budget, but if it is purchased, it will have to be budgeted for the maintenance side once construction is complete. The rental amount being paid is going toward the purchase, should the County decide to do so.

Commissioner Thomas commented on the following:

--Commended Mr. Green on the good report received from the state on the Emergency Medical Services Department.

Commissioner Hersey commented on the following:

--Engine #45 at Heilbronn Springs Volunteer Fire Department has blown. There is one available at Mid-State Power Systems that has been rebuilt and can be purchased for \$6,000.00. A new engine would cost between 12 to \$15,000.00. He requested permission to purchase the rebuilt engine. The funds are in the Volunteer Fire Department budget.

Comm. Hersey MOVED to approve the purchase of the rebuilt engine for \$6,000.00 out of the Volunteer Fire Department budget. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

(03-01-04)

Commissioner Cooper commented on the following:

--The Small County Library Grant Program was approved out of two committees. A special thanks belongs to Rep. Bean, Senator Rod Smith and Chris Doolin with the Small County Coalition. This bill is in appropriations right now. He asked the Commissioners for their support by making telephone calls to the legislators.

At this time, Clerk Norman distributed copies of an employee's letter of resignation.

Mr. Brown recommended that the Commission take formal action in accepting the letter of resignation.

Comm. Cooper MOVED to declare this item an emergency. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

Comm. Mann MOVED to accept the resignation as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

There being no further business, the meeting adjourned at 11:08 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

HERMAN JOHNSON, CHAIRMAN

ATTEST:

RAY NORMAN, CLERK TO THE BOARD

These minutes typed by:

Marlene Stafford, Deputy Clerk