

(11-20-03)

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
NOVEMBER 20, 2003
WORKSHOP (EMS GRANTS) 6:30 P.M.
REGULAR MEETING 7:30 P.M.**

The Bradford County Board of County Commissioners met November 20, 2003, to conduct a workshop to discuss EMS grants and to conduct their regular scheduled meeting.

(A copy of all document presented at both the workshop and regular meeting are located in Supplement File No. 11-20-03.)

**WORKSHOP
EMS (GRANTS, EXPANSION)
6:30 P.M.**

Attending the workshop were: Commissioner Mann, Commissioner Thomas, Vice-Chairman Hersey, Commissioner Cooper, Jim Farrell, Marlene Stafford, Lisa Hall, Nelson Green and Mark Crawford.

Vice-Chairman Hersey called the workshop to order at 6:33 p.m.

Mr. Green approached the Commission and said that he was asked to explore grant possibilities for expansion of Emergency Services. There is a grant window closing of December 12. He will proceed, based on the wishes of the Board.

Mr. Green gave an extensive power-point presentation on his proposal to expand Emergency Medical Services. (A hard copy of the data was supplied to the Commission.) Data presented was not limited to, but included: Current status of services, response times, call volumes, proposed areas of expansion (Lawtey, Brooker, New River), staffing, fiscal considerations and grant requirements.

Discussion ensued.

Commissioner Cooper asked Mr. Green to calculate the change in response times if the Starke unit was moved out to around the Morgan Road area. He would like to see Mr. Green pursue a grant, however, he does not want to pursue one on the pretext of expanding services that will ultimately cost the County every year. He would rather see a grant request to enhance the existing services without adding a 12 or 24-hour truck.

Commissioner Coopers' recommendation was the general consensus of the Board.

Mr. Green said that he would get the figures for the response times should the Starke unit be moved to the Morgan Road area as soon as possible. He will return to the Commission at the December 1 meeting for approval of a grant application.

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Mr. Green said that Emergency Services is experiencing growth. He feels that this year and maybe next year should be okay, but both he, as the Director, and the County Commission need to keep a close eye on the growth situation.

**REGULAR SCHEDULED MEETING
7:30 P.M.**

Attending the regular meeting were: Commissioner Mann, Commissioner Thomas, Vice-Chairman Hersey, Commissioner Cooper, Jim Farrell, Marlene Stafford, Lisa Hall, Terry Brown, Mark Crawford, Sheriff Milner, Ernest Triest, Phalbe Henriksen, Percy Sullivan, Angela Macey, Bill Dampier, June Neats, Nelson Green and Sylvia Underhill.

Vice-Chairman Hersey called the meeting to order at 7:30 p.m. Rev. Mike Hutcherson led the invocation and Pledge of Allegiance.

Vice-Chairman Hersey said that Chairman Johnson is on the road to recovery after his surgeries and asked everyone to keep him in their thoughts and prayers.

ZONING—PUBLIC HEARINGS—WILSON WHIDDEN:

**A. APPROVE ORDINANCE AMENDING THE COMPREHENSIVE PLAN;
RELATING TO CHANGING THE LAND USE CLASSIFICATION FROM PUBLIC
TO COMMERCIAL—R020324A—BOCC:**

Vice-Chairman Hersey said that Mr. Whidden had a conflicting meeting. He read the title of the ordinance into the record as follows:

**AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE
BRADFORD COUNTY COMPREHENSIVE PLAN; RELATING TO CHANGING
THE LAND USE CLASSIFICATION OF MORE THAN TEN ACRES OF LAND,
PURSUANT TO AN APPLICATION, R030324A, BY THE BOARD OF COUNTY
COMMISSIONERS, TO AMEND THE FUTURE LAND USE PLAN MAP OF
THE BRADFORD COUNTY COMPREHENSIVE PLAN, UNDER THE
AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161
THROUGH 163.3215, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR
CHANGING THE LAND USE CLASSIFICATION FROM PUBLIC TO
COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED
AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY;
REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN
EFFECTIVE DATE.”**

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Comm. Thomas MOVED to adopt the ordinance as presented, approving Land Use Classification Amendment Application No. R030324A. **Comm. Mann SECONDED** the motion.

Commissioner Cooper said that the Planning Council noted an objection dealing with the increase in traffic that the potential build-out for this property would cause. This may not be grounds for denying the request because everyone understands that this property was zoned improperly to begin with. According to the Planning Council, if the parcel is built out in its commercial designation, it will add up to a total of 66,000 automobile trips per day to this area; a road that is already over-taxed. This is mentioned just as a cautionary item. Perhaps there can be some sort of condition to the site plan approval that measures be taken to alleviate some of the traffic concerns.

Vice-Chairman Hersey opened the public hearing. There being no public response, the **MOTION CARRIED 4-0.** (The Ordinance was assigned No. 03-13.)

**B. APPROVE ORDINANCE AMENDING THE COMPREHENSIVE PLAN;
RELATING TO CHANGING THE LAND USE CLASSIFICATION FROM
PUBLIC TO COMMERCIAL—R020324B—BOCC:**

Vice-Chairman Hersey read the title into the record as follows:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY COMPREHENSIVE PLAN; RELATING TO CHANGING THE LAND USE CLASSIFICATION OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, R030324B, BY THE BOARD OF COUNTY COMMISSIONERS, TO AMEND THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3215, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM PUBLIC TO COMMERCIAL OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Comm. Mann MOVED to adopt the ordinance as presented, approving Land Use Classification Amendment Application No. R030324B. **Comm. Cooper SECONDED** the motion.

Vice Chairman Hersey opened the public hearing. There being no public response, the **MOTION CARRIED 4-0.** (The Ordinance was assigned No. 03-14.)

PUBLIC COMMENTS:

Mr. J. B. Miller of 4333 SE 1st Avenue, Keystone Heights, commented on the following:

--Requested that the Commission reconsider a decision made a year ago denying his application for rezoning of his property located on SR100 in Keystone Heights. He would like the same privilege afforded to him that has been afforded to others, by having his property included with the other rezoning applications being sponsored by the County Commission.

Vice-Chairman Hersey invited Mr. Miller to attend the workshop being conducted with the Zoning Board on December 1.

Mr. Miller invited the Commission to view his property.

Mr. Lamar Lee of Hidden Oaks, commented on the following:

--Presented a petition to the Board with signatures of the majority of the residents, requesting that an MSBU be established for Hidden Oaks.

Vice-Chairman Hersey inquired about the status of the availability of the forms to establish an MSBU.

Mr. Brown said that the cover information sheet is not complete, however, the Board can accept the petition and move forward with the verification process to see if it meets the criteria in terms of the percentage of the actual landowners. If it meets the criteria, then it may be appropriate to place it on the agenda for Commission action at the next meeting.

Leon and Arlene Cooper of Hidden Oaks, commented on the following:

--Ms. Cooper inquired about the time frame involved in doing something about the roads once the MSBU is established. More than 75% of the residents have signed the petition.

Vice-Chairman Hersey said that he is not going to even attempt to give even a proposed date. There are timelines involved in the MSBU process, and once that process begins, there will be a better feel for establishing actual dates.

CONSENT AGENDA

- A. APPROVE CALENDAR OF MEETINGS FOR 2004 BOARD OF COUNTY COMMISSIONER MEETINGS**
- B. APPROVE HOLIDAY LIST FOR 2004**
- C. APPROVE PAYMENT TO SMALL COUNTY COALITION IN AMOUNT OF \$2,250.00 FOR SERVICES RELATING TO PARTICIPATION FOR FISCAL YEAR 2003-2004**
- D. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING AND WORKSHOP OF AUGUST 22, 2003**
- E. APPROVE MINUTES FROM BUDGET WORKSHOP OF AUGUST 29,2003**

- F. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF SEPTEMBER 8, 2003**
- G. APPROVE GRANT CONTRACT WITH SANTA FE LAND TRUST**
- H. APPROVE CONFIDENTIALITY AGREEMENT WITH SANTA FE LAND TRUST**

There being no items removed, **Comm. Thomas MOVED** to approve the Consent Agenda in its entirety. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0**.

RESOLUTIONS

A. APPROVE RESOLUTION CONCERNING SPRINT CALLS TO GAINESVILLE COSTING \$.25 PER CALL-TERRY BROWN:

Mr. Brown distributed copies of the resolution. Although Sprint is the long distance carrier, BellSouth has to agree as well since they are the ones who provide local service in Gainesville. He is optimistic that Sprint will contact the County within four to five weeks.

Mr. Brown read the title into the record as follows:

“A RESOLUTION REQUESTING THAT SPRINT AND BELLSOUTH CORPORATIONS EXPAND THE EXTENDED AREA SERVICE PLAN TO ALLOW FOR TWENTY-FIVE CENT TOLL CALLS TO GAINESVILLE FROM BRADFORD COUNTY.”

Comm. Cooper MOVED to adopt the resolution as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0**. (The Resolution was assigned No. 03-20.)

Mr. Brown pointed out that when telephone companies were regulated it was much easier for governmental entities to persuade them to agree to these type plans; now that they are deregulated, it is totally discretionary on their part, so it is much more difficult.

B. APPROVE RESOLUTION CONCERNING APPROVING AND ADOPTING WRITTEN POLICIES AND PROCEDURES FOR THE ASSESSMENT AND REPAIR OF DRAINAGE DITCHES ON PUBLIC AND PRIVATE PROPERTY—TERRY BROWN:

Mr. Brown distributed copies of the resolution. Adoption of the resolution would approve certain written policies and procedures that would regulate the conditions under which the County would be able to repair outfall ditches. The resolution was provided to the Commission some time ago, but the polices are being provided tonight. He is not asking the Commission to pass these policies without the opportunity to review them in detail.

It would probably be appropriate to continue this item for the next meeting. In discussions with the Road Department, they requested that the policies and procedures go beyond what was originally requested by this Board, and also to try to establish for them a priority in terms of the work schedules and the manner that the ditches would be selected for maintenance.

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It does identify the conditions under which the County can and cannot go onto private property. It also addresses the issue of getting consent from the landowner.

Vice-Chairman Hersey said that this item would be placed on the December 1 agenda for consideration.

Mr. Brown asked the Commission to relay any concerns about or improvements to the proposed resolution, polices and procedures, to him prior to the December 1 meeting.

RECOMMENDATION CONCERNING RELOCATION OF SMOKING AREA—ERNEST TRIEST: The Space Committee is recommending the construction of a smoking shelter at the northwest corner of the courthouse in the grassed area, just outside the maintenance entrance. The cost is \$6,959.43 and construction will be the same as that of the covered walkways on the side of the building approved at the last meeting. The vendor is Perfection Architectural Systems, Inc. of Orlando.

Commissioner Cooper said that as a point of interest, when this project was started at the direction of the Board, the initial figures came in between 12 and \$13,000.00. The Space Committee would not agree to that proposal, the concept was changed and this is the probably the best that can be done.

Comm. Cooper MOVED to approve a contract with Perfection Architectural Systems in the amount of \$6,959.43 for the construction of a smoking area for both employees and the public.

Mr. Triest said that he spoke with Clerk Norman and he indicated that this project is within the overall plans for the construction.

Comm. Mann SECONDED the motion and the **MOTION CARRIED 4-0.**

DISCUSSION CONCERNING COURTYARD ENCLOSURE—ERNEST TRIEST: Mr. Triest exhibited and reviewed the plans for the enclosure. Of the six bidders solicited, only three responded. The low bid was submitted by Precision Glass of Gainesville, in the amount of \$43,254.00. The Space Committee is recommending award of the contract. In conferring with Clerk Norman, this is still within the funds allotted for the courthouse expansion.

After brief discussion, **Comm. Thomas MOVED** to award the contract to Precision Glass in the amount of \$43,254.00. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE PAY REQUEST #1 FROM ENVIRO-TEMP FOR BOILER REPLACEMENT—ERNEST TRIEST: Mr. Triest said that the boiler replacement has been made. The boiler came in with some cosmetic damage caused by the freight carrier. The freight bill was so noted and the manufacturer was notified. Unless there is some unknown internal damage, it should be operational within the next week.

After brief discussion concerning warranty issues, **Comm. Cooper MOVED** to approve the pay request of \$9,946.80.

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Mr. Triest said that this amount is not for the cost of the boiler; it was a direct purchase. He is holding the invoice for the boiler until replacement is complete and functional.

Comm. Mann SECONDED the motion and the **MOTION CARRIED 4-0.**

APPROVE RENEWAL CONTRACT FOR COUNTY ATTORNEY—TERRY BROWN:

Mr. Brown said that he has prepared the contract in draft form. The only item he was not sure of was the duration of the contract.

Following discussion, **Comm. Mann MOVED** to approve a one-year contract, which will automatically renew each year unless cancelled by either party. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE GRANT-IN-AID AGREEMENT FOR CHILD DEPENDENCY FY2003/2004—

TERRY BROWN: Mr. Brown said that he has reviewed the proposed agreement and recommends approval.

Comm. Thomas MOVED to approve the Grant-In-Aid Agreement for Child Dependency for FY2003/2004. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.**

PUBLIC DISCLOSURE OF CONFLICT OF INTEREST FOR SHIP APPLICANTS—

ANGELA MACEY: Ms. Macey asked that each Commissioner and Mr. Brown review the list of applicants to determine if there is any relationship to any of the applicants.

After review, the Commissioners and Mr. Brown indicated that they were not related to any of the applicants.

Ms. Macey said that she does have an Advisory Board member, Charlie Brown, who is related to one of the applicants. She is requesting a Waiver of Conflict Interest Form.

Comm. Cooper MOVED to approve the Waiver of Conflict Interest Form as requested.

Comm. Thomas SECONDED and the **MOTION CARRIED 4-0.**

APPROVE COUNTY'S PORTION OF MATCHING GRANT IN THE AMOUNT OF \$3,151.28 FOR THE PURCHASE OF PROTECTIVE EQUIPMENT FOR THERESSA VFD—COMM.

HERSEY/NELSON GREEN: Vice-Chairman Hersey said that this is the County's portion of the grant received for upgrading protection equipment. The Federal portion the County will receive is \$28,361.52.

Comm. Thomas MOVED to approve the County's portion of \$3,151.28 for the purchase of protective equipment as requested. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE AMENDMENT TO EMS DIRECTOR'S POSITION DESCRIPTION AS PRESENTED IN STANDARD OPERATING GUIDELINES FOR EMS TO ADD: DIRECTOR MUST CURRENTLY HAVE AND MAINTAIN CERTIFICATION AS A PARAMEDIC IN THE STATE OF FLORIDA—COMM. HERSEY/NELSON GREEN: Vice-Chairman Hersey said that a few months ago the Commission approved the Standards of Guidelines for the EMS Department. In the SOG, the Director's job description did not include that the Director must currently have and maintain certification as a paramedic in the State of Florida. It was noted that the Director's position description would be revised to include that requirement.

Comm. Cooper MOVED to approve the revised job description as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE SERVICE AGREEMENT IN THE AMOUNT OF \$4,500.00 FOR PHYSIO-CONTROL LIFEPAK 12's—COMM. HERSEY/NELSON GREEN: Vice-Chairman Hersey presented the service agreement for approval. The agreement is good through July 2005. The funds are budgeted.

Comm. Thomas MOVED to approve the service agreement as presented. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE CONTRACT FOR SERVICES SUBMITTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL—COMM. HERSEY/WILLIAM DAMPIER:

Mr. Dampier explained that this is a non-matching grant wherein the State provides funds for the development of a County Terrorism Annex to the Comprehensive Emergency Management Plan, and a Continuity of Operations and Continuity of Government Plan. The Board has approved this grant in the past and the selection of the North Central Florida Regional Planning Council to perform the work for the plans. The Planning Council will receive 95% of the funds and the County will receive 5% of the funds for the production of the final product.

Comm. Thomas MOVED to approve the contract with North Central Florida Regional Planning Council as presented. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0.**

APPROVE FOR BOARD TO REVIEW THE REVISED BRADFORD COUNTY CEMP AND PREPARE FOR ITS ADOPTION, NOT LATER THAN JANUARY 5, 2004—

COMM. HERSEY/WILLIAM DAMPIER: Mr. Dampier said that he has provided copies of the revised Comprehensive Emergency Management Plan to each Commissioner, the Clerk and the County Attorney. The Department of Community Affairs requires that the Plan is reviewed and updated once every four years.

The County's Plan has been updated. The state reviewed it and came back with some suggestions and recommendations, which have now been incorporated into the Plan. The Plan has been approved by the state and now must be reviewed by the Commission and adopted by resolution. Approval must be made no later than the January 5, 2004 meeting.

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Vice-Chairman Hersey asked each Commissioner to review the Plan prior to the December 1 meeting. At that time, if a workshop is needed there will be time to still meet the deadline. If no workshop is needed, action can be taken at the December meeting.

Commissioner Thomas inquired about the current fire danger. Mr. Dampier said that it has been reduced, however, the County is still very dry. After the first frost, the danger will increase.

APPROVE BUDGET AMENDMENTS AND RESOLUTIONS FOR YEAR ENDING 09-30-03—
JIM FARRELL: Mr. Farrell said that the budget amendments are line item changes within funds. These amendments are not legally necessary but they make the books look a lot nicer.

Comm. Thomas MOVED to approve the budget amendments as presented. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0.**

Mr. Farrell then presented budget resolutions for adoption. Since fund balances are being amended, these are legally necessary.

Mr. Farrell read the title of the resolutions into the record:

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$37,380 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND BUDGET.”

These are TDC monies that are treated as a liability coming in and going out. It is not considered the County’s money, but for audit purposes, it is picked up as revenue and expenditures.

Comm. Cooper MOVED to adopt the resolution as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.** (The Resolution was assigned No. 03-21.)

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$1,534 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND BUDGET.”

This is where the Emergency Management EMPA Base Grant received additional money.

Comm. Thomas MOVED to adopt the resolution as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.** (The Resolution was assigned No. 03-22.)

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$105,750 INCREASE IN REVENUE AND EXPENDITURES IN THE EMERGENCY SERVICES FUND.”

(11-20-03)

This is the grant that authorized the purchase of new equipment.

Comm. Cooper MOVED to adopt the resolution as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0**. (The Resolution was assigned No. 03-23.)

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$53,215 INCREASE IN REVENUE AND EXPENDITURES IN THE EMERGENCY SERVICES’ FUND.”

Although there was more, only \$53,215 worth of additional service revenue is being picked up, to cover some additional expenditures.

Comm. Thomas MOVED to adopt the resolution as presented. **Comm. Cooper SECONDED** and the **MOTION CARRIED 4-0**. (The Resolution was assigned No. 03-24.)

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$125,000 INCREASE IN REVENUE AND EXPENDITURES IN THE SPECIAL ROAD CONSTRUCTION FUND.”

There have been some expenditures for Meng Dairy, Lincoln City and Cemetery Roads during the fiscal year ending 09-30-03, which were picked up in Fund 105, the Road Department. This amendment moves enough of the \$800,000.00 borrowed to cover those expenditures and into a Special Road Construction Fund.

Comm. Thomas MOVED to adopt the resolution as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**. (The Resolution was assigned No. 03-25.)

APPROVE PAYMENT OF BILLS: Vice-Chairman Hersey said that he has reviewed the bills and recommends them for payment. **Comm. Thomas MOVED** to approve payment of the bills. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**.

PERSONNEL MATTERS:

A. APPROVE HIRING OF DEREK ALVAREZ FOR FULL-TIME MAPPING POSITION WITH STARTING SALARY OF \$21,500 TO INCREASE TO \$22,500 UPON COMPLETION OF SIX-MONTH PROBATIONARY PERIOD TO BECOME EFFECTIVE DECEMBER 8, 2003—COMM. HERSEY/NELSON GREEN:

Vice-Chairman Hersey reported that the position was advertised and interviews have been conducted. Mr. Derek Alvarez meets the qualifications and is being recommended for hiring. The starting salary will be \$21,500, to increase to \$22,500 upon completion of the six-month probationary period, and effective date of December 8, 2003.

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Comm. Thomas MOVED to approve the hiring of Derek Alvarez as presented. **Comm. Cooper SECONDED** the motion.

Commissioner Cooper said to make sure that the physical and drug screen are complete. Mr. Green said that they are in the file. The **MOTION CARRIED 4-0**.

COUNTY ATTORNEY REPORTS:

Mr. Brown reported the following:

--Some time ago, there was a proposed agreement between DuPont, Bradford County, Clay County and the Armory Board concerning the relocation of CR225. It was on the agenda, the Commission elected to table the matter due to some questions regarding the construction of the road. There was a subsequent meeting at the site by some of the Commissioners and representatives from DuPont.

Mr. Fowler, from DuPont is present and they are asking the Commission to execute the agreement. Both Clay County and the Armory Board have approved the agreement. The agreement requires the Commission to accept the deed to the property from DuPont to the County. He would like to see the Commission move forward, it is time sensitive for DuPont. Since it is not on the agenda, it will need to be declared an emergency matter.

Comm. Thomas MOVED to declare this an emergency item. **Comm. Cooper SECONDED** the motion.

Vice-Chairman Hersey said that there were various items of interest noted at the site inspection, which prompted a letter that has been drafted. He asked Commissioner Cooper to address the items in the letter.

Commissioner Cooper said that after the meeting with the representatives of DuPont, the Commission consented to allow DuPont to do the tie-in to CR225. As part of the tie-in, DuPont was to take care of all traffic control and provide the County's engineer the quality assurance testing data needed prior to final acceptance of the road. There was also an issue of the installation of a culvert under the existing CR225 to perhaps move some water now and in the future, which DuPont was going to try to facilitate.

Mr. Joseph W. Fowler, representing DuPont, addressed the Commission. The tie-in has not been made and traffic currently is not on the by-pass. Clay County and the Armory Board have approved the agreement and all the legal documents but they have not executed the documents as of yet. What he needs to know is if the Commission agrees with the agreement and the deed that have been provided. The actual execution of the documents would come at another date and could be done by the Chairman. Completion of the tie-in is going to take about three weeks. One of the stipulations being required by Clay County to provide DuPont with a permit to make the tie-in on their end is that the other parties, the Armory Board and Bradford County, approve the agreement, at least in concept.

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Commissioner Cooper asked if it would suit DuPont's needs to approve the agreements without executing the documents until the tie-in is complete. Mr. Fowler said that he believes the deed needs to be executed due to legal matters (liability) of traffic on the road. With Bradford County there are only two agreements; the deed and the master agreement, which explains how the three parties agree on the entire road.

Mr. Brown said that what they are asking for is: 1) Acceptance of the deed from DuPont; 2) Approval of the Master Agreement as to form and content; 3) Authorization for the Chairman and Clerk to execute the agreement at the appropriate time.

Commissioner Mann asked if the County engineer has been supplied with the data on the construction of the road. Mr. Fowler said that neither Bradford nor Clay have been given all of the as-built drawings.

There being no further discussion, the **MOTION** (declaring an emergency) **CARRIED 4-0.**

Comm. Cooper MOVED to agree to accept the deed from DuPont so that traffic can be diverted onto the new road, and authorize the Chairman to execute the deed, based on the representations to the form by Mr. Brown and the representations by Mr. Fowler of the actions of Clay County. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.**

Comm. Cooper MOVED to approve the form and the content of the agreement, but delay execution of the agreement until all data has been supplied to the County Engineer and verified; authorize the Chairman to execute the agreement at the appropriate time. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.**

CLERK REPORTS: None.

CHAIRMAN COMMENTS:

Vice-Chairman Hersey said that there are two items that need to be handled as emergency items: 1) Expenditure of funds for air conditioning at the Safety Complex; 2) Pipe for Lincoln City.

Comm. Cooper MOVED to declare both items an emergency. **Comm. Thomas SECONDED** the motion.

Commissioner Mann said that Mr. Kelley changed some of the piping from corrugated metal and bituminous covered to concrete and the County does not have a contract with a company to purchase if it goes over \$5,000.00. Mr. Eberlin was able to get prices from two companies and Hanson Pipe & Products out of Green Cove Springs was the lowest, at a cost of \$7,215.00.

There being no further discussion, the **MOTION CARRIED 4-0.**

Comm. Mann MOVED to approve the purchase of the pipe from Hanson Pipe & Products for Lincoln City road project. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0.**

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Vice-Chairman Hersey said that he was informed this afternoon that one of the 10-ton A/C units at the Safety Complex needs to be replaced. Mr. Griffis has received a quote in an amount not to exceed \$12,000.00. This unit supplies the main recreation area and front offices on the Sheriff's side. It is his understanding that the funds will come out of the Board's budget.

Comm. Cooper MOVED to approve the authorization of up to \$12,000.00 to replace the 10-ton A/C unit. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0**.

CHAIRMAN COMMENTS: Vice-Chairman Hersey commented on the following:

- A. FARM CITY—10:00 A.M. TUESDAY, NOVEMBER 18, 2003:** Farm City Day was very successful.
- B. ZONING BOARD WORKSHOP—6:00 P.M.—MONDAY, DECEMBER 1, 2003:** Reminded the Commission of this workshop. Mr. Koons has agreed to attend and it should be very informative.
- C. TEMPORARY LIAISON ASSIGNMENTS:** Due to Chairman Johnson's illness, he has temporarily split Chairman Johnson's liaison and committee appointments between the other Commissioners. Each Commissioner has been provided a copy of the list of assignments. All other assignments will remain the same. Upon Chairman Johnson's return, he will make the new assignments for the remainder of the year.

--Asked the Commissioners to mark their calendars for December 4 to attend a workshop at Camp Blanding concerning encroachment of property lines and the establishment of a buffer zone around Camp Blanding. As soon as he has confirmed the time, he will advise Ms. Hall and she will contact the Commissioners.

--He has been approached concerning the possibility of installing a weigh-in station sink at Santa Fe boat ramp for use at the catch and release fishing tournaments. There will be no cost to the County.

After brief discussion, **Comm. Thomas MOVED** to approve the installation of the sink as requested, with no cost to the County. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**.

COMMISSIONERS' COMMENTS:

Commissioner Cooper commented on the following:

--Reported on his attendance at the Florida Association of Counties annual meeting. The legislative agenda is being finalized. There is going to be another tight legislative year. Bills are already being pre-filed, some that have substantial impacts on the County's finances. Come this session, all the Commissioners need to keep their ears to the ground and keep the delegations' phone lines hot.

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Commissioner Thomas commented on the following:

--Road Department employee David Barnes was involved in an automobile accident this week. He has not heard how he is doing.

Vice-Chairman Hersey said that the truck was totaled, however, Mr. Barnes is doing well.

Commissioner Mann said that it was a very serious accident and both Mr. Barnes and the driver of the other vehicle are both very fortunate.

There being no further business, Vice-Chairman Hersey adjourned the meeting at 9:10 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

HERMAN JOHNSON, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

These minutes typed by:

Marlene K. Stafford, Deputy Clerk