

(10-06-03)

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
OCTOBER 6, 2003
REGULAR MEETING 9:30 A.M.
WORKSHOP ON MSBU's Following**

The Bradford County Board of County Commissioners met October 6, 2003, to conduct their regular scheduled meeting and a workshop concerning MSBU's. Attending the regular meeting were: Commissioner Mann, Commissioner Thomas, Chairman Cooper, Commissioner Johnson, Commissioner Hersey, Clerk Norman, Jim Farrell, Marlene Stafford, Lisa Hall, Terry Brown, Mark Crawford, Terry Vaughan, Angela Macey, Donny Wise, William Dampier, Nelson Green, D.Z. Griffis, Ernest Triest, Wilson Whidden, Phalbe Henriksen, Sheriff Milner, Herschel Waldron and Judy Butterfield.

Chairman Cooper called the meeting to order at 9:33 a.m., at which time he led the invocation, followed by the Pledge of Allegiance.

(A copy of all documentation presented at this meeting is located in Supplement File No. 10-06-03.)

REGULAR MEETING

PUBLIC COMMENTS: None.

CONSENT AGENDA:

- A. APPROVE RENEWAL CONTRACT BETWEEN MERIDIAN BEHAVIORAL HEALTHCARE, INC. AND BRADFORD COUNTY IN THE AMOUNT OF \$40,000.00**
- B. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF AUGUST 4, 2003**
- C. APPROVE RENEWAL AGREEMENT BETWEEN YUM BRANDS, INC. (PIZZA HUT LEASE) AND BRADFORD COUNTY IN THE AMOUNT OF \$3,085.83 (ANNUAL FIXED BASED RENTAL PAYMENT PAID MONTHLY)**
- D. APPROVE INVENTORY DELETION LIST**

There being no items removed, **Comm. Thomas MOVED** to approve the Consent Agenda in its entirety. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

DEPARTMENT HEAD REPORTS:

NELSON GREEN-EMS DIRECTOR: Mr. Green presented the monthly reports for July, August and September.

(10-06-03)

ANGELA MACEY—SHIP DIRECTOR: Ms. Macey presented the report for the SHIP Department. She gave a brief power point presentation with pictures of work that has been completed on a few homes to help illustrate the accomplishments of the program.

D.Z. GRIFFIS—FACILITIES MAINTENANCE DIRECTOR: Mr. Griffis presented the September 2003 report and Fiscal Year-End Report.

BILL DAMPIER—EMERGENCY MANAGEMENT DIRECTOR: Mr. Dampier highlighted a few items of interest and significance noted on the monthly report.

DAVID DINKINS—EXTENSION DIRECTOR: Judy Butterfield presented the report in the absence of Mr. Dinkins. Ms. Butterfield invited the Commission to attend Farm City Day on November 18.

PERCY SULLIVAN—VOLUNTEER FIRE DEPARTMENT DIRECTOR: Mr. Sullivan reported that 11 air packs failed during recent testing at two stations. The remaining stations have the old packs that cannot be tested or repaired. He would like to solve the problem in two phases. Phase I would be to purchase 16 refurbished air packs at the cost of \$6,000.00. These packs would be out-dated and unserviceable by 2009. New packs would be a minimum of \$3,000.00 each.

Phase II would be to purchase four more packs for each station at a cost of approximately \$25,000.00. He would like those to be the in-line devices, which are equipped with an alarm that sounds off when the pack is out of air. This type pack will soon be required by the state.

Comm. Thomas MOVED to declare this an emergency item. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

Comm. Thomas MOVED to authorize the expenditure of up to \$6,000.00 to purchase 16 rebuilt air packs. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

STATUS REPORT OF COURTHOUSE EXPANSION—ERNEST TRIEST:

--Mr. Triest reported on the replacement of the courthouse boiler. It is scheduled to be shipped the last week of October and should not take more than five days to put in place.

--Phase III construction is going well. About 28% of the work is done, which is about 94% of the total job. If progress continues, completion date is some time the first of the year.

--The Space Committee is evaluating the possibility of installing walkway covers on the north and south side of the new wings. He hopes to have a recommendation for the Commission by the next meeting.

A. -- APPROVE PAY REQUEST

Mr. Triest presented Pay Request #18 in the amount of \$101,491.24, with a retainage amount of \$90,792.69 and with \$364,003.22 balance to finish, which includes the retainage.

(10-06-03)

Comm. Johnson MOVED to approve the pay request of \$101,491.24 as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

Commissioner Johnson said that he has received some requests for a cover on the benches in the smoking area. He asked Mr. Triest for an estimated cost to have that accomplished.

Mr. Triest said that a design needs to be considered that would not take away from the courtyard and the courthouse.

Commissioner Johnson said that the smoking area may be moved if need be.

This spurred brief discussion.

Chairman Cooper tasked the Space Committee to review and make a recommendation.

--Commissioner Thomas expressed his appreciation to the City Council for working with the County on numerous projects, including their assistance with the installation of the gas line.

Sheriff Milner reported the following:

--The computer room where the security hardware and software is housed is not getting enough air conditioning. The software system has been replaced for the second time, at a cost of \$8,000.00.

--The card readers should all be active, with the exception of the north entrance, which will be activated subsequent to the completion of Phase III.

Mr. Triest said that he is aware of the heat problem in the computer room and is working on a solution. There may be some major problems concerning supplying the air where they want it to keep the equipment cool.

INTRODUCTION OF CONSULTANTS FOR LIBRARY CONSTRUCTION—CHAIRMAN COOPER/PHALBE HENRIKSEN: Mr. Vaughan introduced the members of the Library Advisory Committee who were present as follows: Representing the Andrews Center, Cheryl Canova; representing the Bradford High School Media Center, Brenda Donaldson; the City of Starke, Don Tilley; representing the Bradford County Telegraph, Mark Crawford; Library Director, Phalbe Henriksen. There are several other members who could not be present today due to prior commitments.

Mr. Vaughan then introduced Ms. Bernadette Storck and Gerard McCabe, the Consulting Team for the construction project. Ms. Storck and Mr. McCabe addressed the Commission.

Mr. Vaughan announced that there would be a Dutch treat luncheon at Denny's today from noon until 1:00 p.m. to meet with Ms. Storck and Mr. McCabe. The public is invited to meet with the consultants in a series of public input sessions that will begin later this afternoon from 2:00 p.m. until 4:00 p.m., and again from 6:00 p.m. until 8:00 p.m. at the new Capital City Bank Community Room, and then tomorrow from 9:00 a.m. until 11:00 a.m.

(10-06-03)

Chairman Cooper recognized the Library Cooperative Director, Virginia Byrd, who was also present.

DISCUSSION AND APPROVAL OF ANIMAL CONTROL SURPLUS PROPERTY LIST—

CHAIRMAN COOPER: Chairman Cooper said that in order to transfer these items to the City of Starke, they must first be declared as surplus property.

Comm. Thomas MOVED to declare the items on the list as surplus property. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

Discussion ensued regarding the value of the items and whether the City should compensate the County for any of the items.

Following the discussion, **Comm. Thomas MOVED** to transfer all of the items to the City of Starke at no cost. **Comm. Mann SECONDED** and the **MOTION CARRIED 3-2**, with Commissioner Cooper and Commissioner Johnson dissenting.

DISCUSSION AND APPROVAL OF VOLUNTEER FIRE DEPARTMENT LIABILITY

INSURANCE POLICY—COMM. HERSEY/PERCY SULLIVAN: Commissioner Hersey said that there is no liability coverage for the various volunteer fire stations facilities. The estimated annual premium amount for coverage is \$5,164.00.

Mr. Sullivan said that the coverage there was under the County's General Liability policy expired October 1, 2003. These facilities can no longer be insured under that policy, and this is a stopgap until something else can be figured out.

Following some discussion, **Comm. Thomas MOVED** to approve the expenditure of the premium for the liability insurance for the various volunteer fire department facilities. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

APPROVE PAYMENT OF THE BILLS: Chairman Cooper said that he reviewed the bills and recommends them for payment. **Comm. Thomas MOVED** to approve payment of the bills as reviewed. **Comm. Johnson SECONDED** and the **MOTION CARRIED 5-0.**

PERSONNEL MATTERS:

A. RATIFICATION OF ADMINISTRATIVE ASSISTANT FOR EMERGENCY MANAGEMENT—CHAIRMAN COOPER/WILLIAM DAMPIER:

Chairman Cooper said that applications were received. Mr. Dampier reviewed the applications and interviewed the candidates, and recommends Ms. Wendy Spierer be hired, effective October 15, 2003, at the initial salary of \$9.00 per hour, during the six-month probationary period with a consideration of a minor increase at the end of the probationary period.

Comm. Mann MOVED to uphold the recommendation of Mr. Dampier to hire Ms. Spierer as presented. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

(10-06-03)

B. APPROVAL OF RANKINGS FOR PARAMEDIC POSITIONS: JEREMY MCRAE, ALAN SCHMIDT, CARL HUNSINGER, RANDALL JETER AND DAVID HAMILTON—COMM. HERSEY/NELSON GREEN:

Commissioner Hersey said that what is being proposed is to approve the following rankings for paramedic, who have been interviewed by Mr. Green and Dr. Gianas:

1. Jeremy McRae
2. Alan Heath Schmidt
3. Carl All Hunsinger
4. Randall Jeter
5. David Hamilton

Mr. Green would also like permission to offer on-call positions to Randall Jeter and David Hamilton.

Comm. Hersey MOVED to approve the ranking as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

C. APPROVE HIRING OF TWO FULL-TIME EMPLOYEES AND THREE OPS EMPLOYEES FOR ROAD DEPARTMENT—COMM. MANN:

Commissioner Mann asked that this item be continued to the next meeting.

COUNTY ATTORNEY REPORTS: None.

CLERK REPORTS: None.

CHAIRMAN COMMENTS:

A. ANNOUNCEMENT CONCERNING DATE OF DELEGATION DAY:

Chairman Cooper announced that the date has been changed to October 30, 2003, beginning at 1:00 p.m.

--Traveled to Tallahassee last week, along with Dan Smith, dealing with the Santa Fe Conservation Project that Commission has been working on over the last several months. They gave a presentation to the Florida Communities Trust; wherein they made an argument that we were entitled to more points than had been awarded. They agreed with the argument in part and awarded more points. That project has been funded at the level of \$220,000.00.

--The mid-month meeting is next Thursday. Since there are no scheduled zoning issues, the Commission may wish to cancel or postpone that meeting.

Commissioner Mann expressed his concern about hiring the employees for the Road Department. He also pointed out that at some time in the near future the Commission would need to discuss what to do with a small, pie-shaped parcel of property on Forsyth Road.

(10-06-03)

Following discussion, **Comm. Johnson MOVED** to conduct a Special Called Meeting on Thursday, October 9, beginning at 4:00 p.m., for the sole purpose of hiring Road Department employees, and to cancel the October 16 mid-month meeting. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0**.

COMMISSIONERS' COMMENTS:

Commissioner Hersey commented on the following:

--The Commission has been asked to help support Farm City Day.

After brief discussion, **Comm. Hersey MOVED** to approve an expenditure of \$250.00 in support of Farm City Day. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

--Announced that on October 29 and 30, Clay Electric will be conducting two training sessions per day concerning hazardous conditions with downed power lines. He encouraged any Road Department and Emergency Response employees and/or volunteers to attend the sessions.

Mr. Sullivan said that someone would need to advise how many people will be attending.

Mr. Dampier said that as soon as he receives the information, he would pass it on to all concerned parties.

Commissioner Johnson commented on the following:

--Since many Bradford County residents do business in the Gainesville area, he requested that the Commission consider adopting a resolution requesting that Sprint make Gainesville a 25-cent call. Sprint has designated Gainesville as an extended local area, but still have a small long distance charge for calls. He would also like the Commission to encourage the Chamber of Commerce to mirror the request.

Chairman Cooper asked Commissioner Johnson to get with Mr. Brown and have a resolution drafted for consideration at the first meeting in November.

Commissioner Mann commented on the following:

--It is time for the six-month inspection of the culvert on Edward's Road.

Chairman Cooper suggested that Mr. Kelley inspect it and if he has a concern, he can relay that concern to the Board.

Mr. Sullivan asked for clarification on the purchase of the air packs. He needs permission to purchase them on single source for compatibility, speed and delivery. Chairman Cooper said that that was implied in the motion.

(10-06-03)

Commissioner Johnson said that he did not understand where the funds were coming from to pay for the air packs. Mr. Sullivan said that the first phase is coming out of the fire budget; the second phase is undetermined at this time.

Mr. Sullivan said that they were very conservative with the \$15,000.00 extension on the budget that the Commission approved.

Chairman Cooper announced that the Commission would reconvene at 11:10 a.m. for the workshop.

There being no further business, the regular meeting adjourned at 10:58 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, VICE-CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

These minutes typed by:

Marlene K. Stafford, Deputy Clerk

(10-06-03)

**WORKSHOP
MSBU'S**

Attending the workshop were: Commissioner Mann, Commissioner Thomas, Chairman Cooper, Commissioner Johnson, Commissioner Hersey, Clerk Norman, Marlene Stafford, Terry Brown and Mark Crawford.

Chairman Cooper called the workshop to order at 11:12 a.m.

Chairman Cooper said that the purpose of the workshop is to establish a process for MSBU's and direct Mr. Brown to put the process in writing.

Discussion ensued, including, but not limited to: A petition process based on 75 percent property owner participation, citizen advisory groups, determining the cost of various levels of service, notification to property owners, contracting the work versus performing it in-house, project coordinator, and acceptance of a road once it is paved and paid in full.

At the conclusion of the workshop, Mr. Brown was instructed to develop some procedures in writing for review at the regular meeting of November 3, 2003.

There being no further items for discussion, the workshop adjourned at 11:50 a.m.

(The County Commission then performed a road inspection of New CR225, I.E. DuPont. The press was notified and attended.)

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, VICE-CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

These minutes typed by:

Marlene K. Stafford, Deputy Clerk