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BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING  
JULY 17, 2003 7:30 P.M.

The Bradford County Board of County Commissioners met July 17, 2003, for their regular scheduled meeting. Attending were: Commissioner Mann, Commissioner Thomas, Commissioner Hersey, Commissioner Johnson, Clerk Norman, Jim Farrell, Marlene Stafford, Lisa Hall, Terry Brown, Nelson Green, Percy Sullivan, David Dinkins, Sheriff Milner, Wilson Whidden, William Dampier and Nathaniel Hines. (Chairman Cooper was out of town.)

(A copy of the documentation presented at this meeting is located in Supplement File No. 07-17-03.)

Vice-Chairman Hersey called the meeting to order at 7:32 p.m. Sheriff Milner gave the invocation and led the Pledge of Allegiance.

**ZONING MATTERS—WILSON WHIDDEN:**

- A. **CONSIDER ADOPTION OF AN ORDINANCE PROVIDING FOR REZONING FROM RURAL, RESIDENTIAL (RR) TO RESIDENTIAL, SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1)—APPLICATION NO. Z 03-3, CHURCH OF THE NAZARENE:**

Mr. Whidden presented the ordinance for adoption. The Zoning Board voted 3/0 to recommend approval of the rezoning.

**Comm. Thomas MOVED** to uphold the recommendation of the Zoning Board, to adopt the ordinance approving Rezoning Application #Z 03-3. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.** (The Ordinance was assigned No. 03-07.)

Vice-Chairman Hersey opened the public hearing.

Rev. Fred Clam, Pastor of the Church of the Nazarene, Applicant, approached the Commission and explained why they are seeking the rezoning.

There were no other public comments and the public hearing was closed.

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**B. CONSIDER ADOPTION OF AN ORDINANCE RELATING TO AN AMENDMENT OF THE FUTURE LAND USE PLAN MAP, PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY TO COMMERCIAL—APPLICATION NO. S 030603 (CURLES):**

Mr. Whidden presented the ordinance for adoption. The Zoning Board voted 3/0 to recommend approval of the land use change.

Vice-Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

**Comm. Thomas MOVED** to uphold the recommendation of the Zoning Board, to adopt the ordinance approving Application No. S 030603. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**. (The Ordinance was assigned No. 03-08.)

**C. CONSIDER ADOPTION OF AN ORDINANCE PROVIDING FOR REZONING FROM RESIDENTIAL, SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) TO COMMERCIAL; INTENSIVE (CI)—APPLICATION NO. Z 03-4 (CURLES):**

Mr. Whidden presented the ordinance for adoption. The Zoning Board voted 3/0 to recommend approval of the rezoning.

Vice-Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

**Comm. Thomas MOVED** to uphold the recommendation of the Zoning Board, to adopt the ordinance approving Application No. Z 03-4. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**. (The Ordinance was assigned No. 03-09.)

**CONSIDER ADOPTION OF RESOLUTION CONCERNING AN AMENDED TRANSITION PLAN TO INCREASE HANDICAPPED ACCESSIBILITY—TERRY BROWN:** Mr. Brown presented the resolution for adoption. He read the resolution by title as follows:

**“A RESOLUTION ADOPTING AN AMENDED TRANSITION PLAN TO INCREASE HANDICAPPED ACCESSIBILITY”**

Vice-Chairman Hersey opened the floor for public comment.

Mr. Troy Grizzell asked the Commission if there has been any follow up since the last meeting, via contacting Joy Brown with D.O.T., in regard to obtaining funding for the increase of handicap accessibility throughout the County, and whether an engineer has visited the County.

Vice-Chairman Hersey said that they would look into that.

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There being no further discussion, **Comm. Thomas MOVED** to adopt the resolution as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**. (The Resolution was assigned No. 03-12.)

**PUBLIC COMMENTS:**

**Mr. Dean Traylor of 22801 N.W. 41<sup>st</sup> Ave., Lawtey, commented on the following:**

--Reported a damaged culvert located on NW 41<sup>st</sup> Avenue off of CR225, which is causing drainage problems and is creating washouts and damaging vehicles.

Commissioner Mann said that he would take a look at the problem.

Mr. Traylor said that if the Road Department receives a call and is made aware that there is a problem that is damaging vehicles, he would like to see some type of signs posted until the problem can be fixed.

--Referred to an article he read in the Times Union concerning possible legislation citing a National Cemetery in North Florida. To positively impact the economy, it would benefit the County to open discussion to see if there might be a site in Bradford County that might be of interest to the Veterans' Administration.

**Mr. Jim Stores of 23396 NW 25<sup>th</sup> Street, Lawtey, commented on the following:**

--The issue regarding the grant writer position being considered. Mr. Stores asked the Commission to consider offering the position to someone who already works for the County.

--Expressed his concern regarding the County borrowing money, and implored the Commission to be careful when signing notes.

**Mr. Theron Hunter of 885 SR 100SE, Keystone Heights, commented on the following:**

--Zoning problems being faced by three businesses; David Skinner, the owner of Triple S Plumbing, Dan Richardson, the owner of Richardson Construction, and himself, the owner of Hunter Sporting Goods and Pawn.

Asked the Commission to sponsor an application for rezoning of these properties.

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**Comm. Thomas MOVED** for the County Commission to initiate the application for rezoning of the properties as requested. **Comm. Johnson SECONDED** and the **MOTION CARRIED 4-0**.

#### **CONSENT AGENDA**

- A. APPROVE RENEWAL OF LIBRARY CONTRACT BETWEEN SANTA FE COMMUNITY COLLEGE AND BRADFORD COUNTY PUBLIC LIBRARY**
- B. APPROVE RENEWAL OF INTERAGENCY AGREEMENT WITH NEW RIVER CI AND BRADFORD COUNTY**
- C. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF MAY 15, 2003**
- D. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF JUNE 2, 2003**
- E. APPROVE TRANSFER OF MAINTENANCE ON TRAFFIC SIGNAL AT CR225/SR16**
- F. APPROVE APPOINTMENT OF CINDY DEVALERIO TO THE SCHOOL READINESS COALITION**
- G. APPROVE REAPPOINTMENT OF COMMISSIONER HERMAN JOHNSON TO THE ALACHUA/BRADFORD WORKFORCE BOARD**
- H. APPROVE INVENTORY DELETION LIST**
- I. APPROVE ANNUAL MAINTENANCE CONTRACT FOR MEDTRONIC/PHYSIO-CONTROL**
- J. APPROVE LETTER OF SUPPORT FOR LAKE CITY, FLORIDA VA MEDICAL CENTER**
- K. APPROVE TDC FUNDING REQUEST IN THE AMOUNT OF \$2,000.00 FOR 2003 FALL FESTIVAL**
- L. APPROVE EXTENSION OF COMPLETION DATE FOR COOP/COG AND CEMP TERRORISM ANNEX**
- M. APPROVE ANNUAL 2003-2004 PARTNERSHIP INVESTMENT RENEWAL BETWEEN BCTDC AND BRADFORD COUNTY IN THE AMOUNT OF \$125.00**

There being no items removed, **Comm. Johnson MOVED** to approve the Consent Agenda in its entirety. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**.

#### **BRADFORD COUNTY 4-H FOUNDATION RECOGNITIONS—COMM. JOHNSON/DAVID DINKINS:** Mr. Dinkins asked Ms. Butterfield to make the presentations.

Ms. Butterfield described the various projects and accomplishments of the 4-H Program. She then recognized the following 4-H'ers, who have excelled not only at the county level, but at state and national levels as well: Kali Hendon, Abigail Crawford, Spencer Pearson and Scott LaFollette. Ms. Butterfield said that these young people are just an example of the leadership and civic-minded youth that are in the program who give back to their community. Mr. Dinkins highly praised the 4-H

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Program and said that the Program's biggest need is more volunteers. He encouraged the Commission to remember the Program at budget time.

Mr. Dinkins then recognized the members of the 4-H Scholarship Committee: Charles Hutcheson, Lisa Holtzendorf, Steve Futch and Matt Bryant. He then presented a graph depicting the monies that have been earned for the scholarship fund since 1998. Their goal is to raise \$50,000.00 by 2008. As of 2002, there was \$12,000.00 in the fund. Mr. Dinkins presented the Scholarship Committee with a \$10,000.00 check, representing monies that were raised by the volunteers at the 4-H Centennial Celebration in St. Augustine last year. Mr. Dinkins expressed his appreciation to all the volunteers and the Scholarship Committee for their hard work.

Vice-Chairman Hersey expressed his appreciation to Mr. Dinkins and Ms. Butterfield for their leadership, hard work and efforts with all of the programs.

**DISCUSSION CONCERNING USE OF COUNTY VEHICLE FOR VOLUNTEER FOR MOSQUITO CONTROL DEPARTMENT—COMM. MANN:** Commissioner Mann said that the volunteer has been working with Mr. Dinkins in the placement of mosquito traps and is driving his own vehicle, at the rate of about 200 to 300 miles per week. Mosquito Control has a truck that is available for use by the volunteer, with the Commissions' permission.

Vice-Chairman Hersey inquired as to the liability involved. Mr. Brown said that if the volunteer were to get in an accident that was his/her fault, the County, being the owner of the vehicle, would have a greater responsibility for the accident, under the law. On the other hand, if the volunteer were acting on behalf of the County, the County would probably get sued anyway. Personally, he does not have a problem with it.

After some discussion, **Comm. Mann MOVED** to authorize the volunteer, William Schirmmacher, to drive one of the mosquito control trucks.

Commissioner Johnson asked what action needed to be taken regarding the insurance. Mr. Brown said that it is his understanding that the Clerk has already checked with the insurance carrier and other appropriate authorities and everything is set to go. **Comm. Johnson SECONDED** the motion.

Commissioner Thomas asked if the vehicle would continue to be housed at the Road Department. Commissioner Mann responded in the positive and said that Mr. Schirmmacher will go by and pick the vehicle up and return it to the Road Department when he is finished for the day.

There being no further discussion, the **MOTION CARRIED 4-0.**

**APPROVE GRANT OF EASEMENT FOR GLEN SHUFORD FOR LAWTEY CEMETERY ROAD—TERRY BROWN:** Mr. Brown said that Mr. Shuford is not agreeable to giving the County any legal easement to the property. (No action taken on this item.)

**APPROVE BID RECOMMENDATION FOR ASPHALT ON LAWTEY CEMETERY ROAD—COMM. MANN:** Commissioner Mann reported that two bids were received; one from A.P.A.C., one from Anderson Columbia and Anderson Columbia was the low bidder. A lower bid was submitted by

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A.P.A.C., however it was for recycled asphalt, which the RFB did not allow for. Mr. Kelley's recommendation is to accept the bid submitted by Anderson Columbia.

**Comm. Mann MOVED** to award the contract to Anderson Columbia in the amount of \$38,000.00.

Vice-Chairman Hersey relinquished the Chair and turned the gavel over to Commissioner Thomas. **Comm. Hersey SECONDED** the motion.

Following some discussion relating to the quality of work provided by Anderson Columbia and the prospect of re-bidding the project, the **MOTION CARRIED 4-0**.

Commissioner Thomas relinquished the Chair back to Vice-Chairman Hersey.

**DISCUSS AND APPROVE DEEDING OF PROPERTY TO JESSEE DUNNAGAN AND RONNIE C. DAVIS IN REFERENCE TO RESOLUTION #02-15 AND TO RONNIE C. DAVIS AND LARRY AND ROSE COTTLE IN REFERENCE TO RESOLUTION #02-16—TERRY BROWN:** Mr. Brown said that the resolutions were adopted but the deeds have not been executed.

**Comm. Johnson MOVED** to authorize the Chairman and the Clerk to execute the necessary deeds referenced in Resolution No. 02-15 and Resolution No. 02-16. **Comm. Mann SECONDED** the motion. Commissioner Thomas said that Emory Duncan was also affected, and the Board will probably be hearing from him.

There being no further discussion, the **MOTION CARRIED 4-0**. (The deeds will be recorded in the Official Records.)

**APPROVE PURCHASE OF FIVE 12-LEAD MONITOR DEFIBRILLATORS FROM GRANT MONIES RECEIVED FROM THE BUREAU OF EMERGENCY MEDICAL SERVICES—COMM. HERSEY/NELSON GREEN:** Mr. Green said that the cost proposal for the purchase of the defibrillators is \$116,961.70. 90% is being paid with the grant and 10% is local match. They have received about \$1,100.00 thus far from the donation letters that were sent out, and he is expecting much more. There are excess revenues to cover any shortfall from lack of donations. The cost is based on an existing contract with Hillsborough County and the accessories are based on the standing state SNAPS contract.

Mr. Green said that they have also received six (6) automatic external defibrillators on another grant with no match to the County that will go to the volunteer fire departments.

**Comm. Thomas MOVED** to authorize the purchase of the equipment as requested. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**.

**PRELIMINARY BUDGET DISTRIBUTION AND SETTING TENTATIVE MILLAGE RATE FOR FY03-04 AND ANNOUNCE PUBLIC HEARING DATES—CLERK NORMAN:** Clerk Norman said that the timetable begins when the tax roll is certified by the Property, which was done on July 1, 2003. The Commission received the proposed budget on Monday, July 14, to comply with the timetable.

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The Board is now to set the tentative millage rate. TRIM notices will be mailed out by the Property Appraiser on August 15. The first public hearing on the tentative millage and budget is set for September 11, and the final hearing to adopt the millage and budget is set for September 22.

**Comm. Johnson MOVED** to set the tentative millage rate for FY03/04 at 10.000 mills. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0**.

**CONSIDER APPROVAL OF PLANS & SPECIFICATIONS FOR REPLACEMENT OF COURTHOUSE HOT WATER BOILER AND ESTABLISH SCHEDULE FOR PRE-BID CONFERENCE AND RFP—CLERK NORMAN/ERNEST TRIEST:** Mr. Triest said that subsequent to Board approval, Moses & Associates was employed as the engineers to design a hot water system and changing the system from fuel oil to natural gas. The plans and specs have been prepared and are ready for approval. There will be two bids; one for the replacement of the boiler and bringing the pneumatic controls up to par, the second to replace the existing pneumatic controls with electric controls. The engineers' estimate for the project is \$153,500.00. However, Facility Maintenance is indicating that there may not be a need to change the pneumatic controls to electric controls, which will mean that estimate could be considerably less.

After some discussion, **Comm. Thomas MOVED** to approve the plans and specs as presented and to begin the bidding process. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0**.

Mr. Triest said that the recommended date for advertisement is July 23. There will be a mandatory pre-bid conference on August 8 at 3:00 p.m. The bid opening will be August 14 at 3:00 p.m.

Commissioner Hersey established a committee to review the bids consisting of the following persons: Commissioner Thomas, Clerk Norman and Mr. Triest.

Mr. Triest then updated the Commission on the progress of the hot water system at the jail. The two new boilers should be put on line tomorrow, and it should be up and running by the end of next week.

**DISCUSS AND APPROVE APPOINTMENT OF THREE COMMISSIONERS TO THE VALUE ADJUSTMENT BOARD—COMM. HERSEY:** Commissioner Hersey appointed the following commissioners to serve: Commissioner Mann, Commissioner Cooper and himself. The Clerk advised that the Value Adjustment Board Hearing date is set for October 1 at 9:00 a.m., with an alternate date of October 2 at 9:00 a.m.

**APPROVE PAYMENT OF BILLS:** **Comm. Mann MOVED** to approve the bills as reviewed. **Comm. Johnson SECONDED** and the **MOTION CARRIED 4-0**.

**PERSONNEL MATTERS:**

Commissioner Johnson said that Facility Maintenance Director, Mr. Griffis, has requested permission to consolidate two part-time positions, which used to be a full-time position, back into a full-time position.

**Comm. Johnson MOVED** to consolidate two part-time positions into one full-time position.

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**Comm. Thomas SECONDED** and the **MOTION CARRIED 4-0.**

Commissioner Johnson said that Mr. Griffis is recommending that Leah Stocking, who is currently one of the part-time employees, be hired to fill the full-time position; and that the other part-time employee, Jaynce Bailey, be dismissed. This would become effective pay period ending August 5, 2003.

**Comm. Johnson MOVED** to fill the full-time position with Leah Stocking, becoming effective August 5, 2003. **Comm. Mann SECONDED** and the **MOTION CARRIED 4-0.**

**COUNTY ATTORNEY REPORTS:** None

**CLERK REPORTS:** None.

**CHAIRMAN COMMENTS:**

**Commissioner Hersey commented on the following:**

--Reminded the Commission that there will be a workshop with the Zoning Board at 6:00 p.m. on Monday, August 4, regarding the Comprehensive Land Use Plan and Zoning issues. Commissioners and Zoning Board members should be identifying parcels of property that need to be considered in the amendment process.

Commissioner Johnson asked Mr. Brown if he had determined if it is legal to include some type of notice in with the TRIM notices that are mailed by the Property Appraiser. Mr. Brown advised that it is legal to include a notice within the TRIM notice.

**COMMISSIONERS' COMMENTS:**

**Commissioner Mann commented on the following:**

--Reported that Lawtey Cemetery Road is close to completion. There has been a considerable savings on the project.

--Requested Board consensus to proceed with Lincoln City, either for the Road Department to proceed, or to let it out for bid. Mr. Kelley has the plans ready and the survey is complete.

Following discussion, there was consensus to advertise a Request for Bids for the paving of the Lincoln City roads.

**Commissioner Thomas commented on the following:**

--Expressed his concern regarding the typing test requirement that was disregarded in the selection of the grant writer.

Mr. Brown said that the Commission has the ability to waive the typing requirement, if so desired.

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Following brief discussion, Vice-Chairman Hersey said that this item could be addressed at the next meeting when it is an agendaed item.

There being no further business, the meeting adjourned at 9:20 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**JOHN S. COOPER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

These minutes typed by:

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Marlene K. Stafford, Deputy Clerk