

(06-23-03)

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
WORKSHOP 6:00 P.M.  
REGULAR MEETING 7:30 P.M.  
JUNE 23, 2002**

The Bradford County Board of County Commissioners met June 23, 2003, to conduct a workshop concerning the County's Comprehensive Plan, Land Development Regulations, Evaluation and Appraisal Report, to rank applicants for interviews for the Grant Writer/Coordinator position, and to hold their regular scheduled meeting.

**WORKSHOP**

Attending the workshop were: Commissioner Mann, Commissioner Thomas, Chairman Cooper, Commissioner Johnson, Commissioner Hersey, Clerk Norman, Marlene Stafford, Lisa Hall, Terry Brown, Mark Crawford, Nora Thompson, Wilson Whidden, William Dampier, Scott Koons, Planning and Zoning Board members: Lynell Oliver, Doyle White, Rubin Thomas, and Alberta Colston.

Chairman Cooper called the workshop to order at 6:05 p.m.

Chairman Cooper said that as part of the Comprehensive Land Use Plan, the Commission is required to periodically review the Comp. Plan and the Future Land Use Map. It seemed appropriate to consider looking into that in the context of the numerous applications that are coming before the Zoning Board and the County Commission, and hopefully resolve some of the issues without requiring people to go through the rezoning process. There was consensus on the Commission that the Zoning Board needed to be part of the review process, therefore, the Zoning Board and the Bradford County Board of County Commissioners has been established as a Land Planning Agency to conduct the review.

The purpose of this workshop is to educate the Commission and the Zoning Board on the review process itself. Mr. Koons will advise what can be done and what cannot be done, in accordance with statutes.

Chairman Cooper then turned the workshop over to Mr. Koons.

Through a power point presentation, Mr. Koons explained how the County got to where it is presently, and what can be done to make adjustments, within the context of the required evaluation and appraisal report process. (Mr. Koons distributed copies of a written document that mirrored the power point presentation.)

Mr. Koons reviewed the aspects of the Comprehensive Plan, Land Development Regulations and Evaluation and Appraisal Report.

There was some discussion regarding the limitation of the amount of acreage per year the County can make application for small and large scale amendments, and the differences between the two.

Chairman Cooper said the County should to move forward with any changes that need to be made. Mr. Koons and Mr. Brown will assist in accomplishing it in the easiest way possible. If a change requires a large-scale amendment, then so be it.

Mr. Koons asked if there is a laundry list of issues or concerns that anyone has become aware of in the last 12 to 18 months, or is this something that needs to be developed. Chairman Cooper said that he wanted to use this workshop to discuss what can and cannot be done, and then have everyone work on creating a laundry list.

The next item for discussion was how to notify property owners what their property is actually zoned, and that the door is open for consideration of changes. The following options were discussed: Advertising in the Telegraph, direct mailings, including a notice in the TRIM notices that are mailed out by the Property Appraiser.

There was consensus that property owners should be directly notified. Chairman Cooper asked Mr. Brown to check on the legalities of including some type of notice with the TRIM notices mailed out by the Property Appraiser.

There was some discussion regarding non-conforming uses. Chairman Cooper asked if the Commission has authority over the non-conforming use section of the Code. Mr. Koons said that the Commission has full discretion over the non-conforming use provision, and can make modifications as deemed appropriate to meet county needs.

Chairman Cooper said that another issue that has been discussed is the possibility of merging the county and the city's Plan and creating one Plan. Mr. Koons said that is extremely ambitious. At a minimum, you should at least have the same land use classifications and same district regulations, but to actually have a unified Plan, it would require some kind of joint board and it would be very difficult. Chairman Cooper said that the Plans could be made a little more consistent and compatible. Chairman Cooper said that the city is particularly interested in extending the area that is referred to as the urban fringe, the areas outside the city limits that have development potential. Mr. Koons said that the size of the development areas was one of the contentious issues during the stipulated review process with the state. At the insistence of the state, they were shrunk down, and to expand those would at least be an uphill battle.

Chairman Cooper asked the Commission and the Zoning Board to begin thinking in terms of a laundry list of zoning and land development regulation issues within the County that need to be considered for changes. He will contact everyone concerning setting up another workshop, possibly August 4, to consider the items on the list, and to establish a process on how to hear the issues.

Mr. Brown asked the Commission and the Zoning Board to communicate their laundry list items to the Clerk so a detailed agenda can be prepared.

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**RANKING OF GRANT WRITER APPLICANTS  
(For interviews)**

Chairman Cooper said that the Commission is to rank the applicants, establish the top five (5) for interviews and then set an interview schedule for July 14, which is also the workshop date with Tony Arrant.

Clerk Norman collected the ranking ballots. The ballots were tabulated by: Lisa Hall, Marlene Stafford and Clerk Norman.

Clerk Norman read the names of the top five (5) ranked applicants as follows:

1. Nancy Taylor
2. Cynthia Hildebran
3. Nathaniel Hines
4. Mindy Goodwin
5. Alex Hinely

Chairman Cooper announced that the interviews would be conducted July 14, beginning at 8:30 a.m.

There being no further business, the workshop concluded at 7:13 p.m. The regular meeting will begin at 7:30 p.m.

**REGULAR SCHEDULED MEETING  
7:30 P.M.**

Attending were: Commissioner Mann, Commissioner Thomas, Chairman Cooper, Commissioner Johnson, Commissioner Hersey, Clerk Norman, Jim Farrell, Marlene Stafford Lisa Hall, Terry Brown, Teila Pearson, Scott Koons, Wilson Whidden, Mark Crawford, John Miller, William Dampier, Nelson Green, Steve Futch, Capt. Pearson and Percy Sullivan.

(A copy of the documentation presented at this meeting is located in Supplement File No. 06-23-03.)

Chairman Cooper called the meeting to order at 7:30 p.m. Rev. Mike Hutchison led the invocation and the Pledge of Allegiance.

**ZONING MATTERS—WILSON WHIDDEN:**

**A. FIRST PUBLIC HEARING TO AMEND THE TEXT AND FUTURE LAND USE PLAN MAP UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3215, FLORIDA STATUTE, APPLICATION #CPA 03-1—BOARD OF COUNTY COMMISSIONERS: (Zoning Board Recommendation 5/0 for approval.)**

Mr. Whidden said that there was a 5-0 vote by the Zoning Board to recommend approval of the amendment.

Chairman Cooper opened the public hearing. There being no response, the public hearing was closed.

**B. FIRST PUBLIC HEARING TO AMEND THE TEXT OF THE COMPREHENSIVE PLAN UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTION 163.3161 THROUGH 163.3215, FLORIDA STATUTE, APPLICATION #CPA 03-2, BOARD OF COUNTY COMMISSIONERS: (Zoning Board Recommendation—3/2 for approval.)**

Mr. Whidden said that this is an 80-acre parcel of land that is being considered for conversation lands, which requires amendments to the Comp. Plan. This amendment will also help the County meet some of the Comp. Plan requirements.

Chairman Cooper opened the public hearing. There being no response, the public hearing was closed.

**C. CONSIDER ADOPTION OF ORDINANCE RELATING TO CHANGING THE LAND USE CLASSIFICATION OF TEN OR LESS ACRES OF LAND FROM RESIDENTIAL, LOW DENSITY TO COMMERCIAL, APPLICATION #S 030509A, WILLIE BROWN, JIMMIE BROWN AND CAROLYN BROWN SPOONER: (Zoning Board Recommendation—5/0 for approval.)**

Mr. Whidden said that the property is just outside the city limits, south, where Mr. Brown has always had horses. There is also a gas station on the property, so the applicants are seeking commercial use.

Carolyn Brown Spooner addressed the Commission as follows: This particular parcel of property was previously zoned commercial, but at some point was changed back to residential by the County. There has always been a store on the property and commercial taxes have been paid. In lieu of the fact that there was an application fee required to have the property rezoned, Ms. Spooner asked the Commission to consider refunding the application fee.

Chairman Cooper said that unfortunately as part of the zoning code many properties were rezoned, which is being addressed by the Commission now, in an overall review process. When an individual makes application, typically that individual has to pay the fee.

Commissioner Johnson said that there have been other circumstances where the Board took on the application expense.

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Chairman Cooper opened the public hearing. There being no response, the public hearing was closed.

**Comm. Johnson MOVED**, to adopt the ordinance, upholding the recommendation of the Zoning Board to approve Land Use Amendment Application S 030509A. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**. (The Ordinance was assigned No. 03-05.)

**Comm. Johnson MOVED** that the application fee that was paid by Mr. Brown, or others on his behalf, be refunded. **Comm. Mann SECONDED** the motion.

Chairman Cooper said that there were many parcels of property that were rezoned, and by refunding these monies; the Board would be opening the door for numerous other applicants. Commissioner Johnson said that he feels the Commission should open the door. Commissioner Mann said that the Board has done this for other applicants. Chairman Cooper said that in those cases, this Board initiated the application. It is his concern that by opening this door, the Commission is subject to be refunding a lot of money that has become revenue for the Building and Zoning Department.

There being no further discussion, the **MOTION CARRIED 4-1**, with Chairman Cooper dissenting.

**D. CONSIDER ADOPTION OF AN ORDINANCE RELATING TO AN AMENDMENT TO THE OFFICIAL ZONING ATLAS; PROVIDING FOR REZONING FROM COMMERCIAL, NEIGHBORHOOD (CN) AND RESIDENTIAL, SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1), TO COMMERCIAL, INTENSIVE (CI), APPLICATION #Z 03-2, WILLIE BROWN, JIMMIE BROWN AND CAROLYN BROWN SPOONER: (Zoning Board Recommendation 5/0 for approval.)**

Mr. Whidden said that the parcel with the gas station is being changed from Commercial, Neighborhood to Commercial Intensive. The other parcel is being changed from Residential, Single Family/Mobile Home-1 to Commercial, Intensive

After some discussion, **Comm. Thomas MOVED** to adopt the ordinance, upholding the recommendation of the Zoning Board to approve Rezoning Application #Z 03-2. **Comm. Mann SECONDED** the motion.

Chairman Cooper opened the public hearing. There being no response, the public hearing was closed.

The **MOTION CARRIED 5-0**. (The Ordinance was assigned No. 03-06.)

**RESOLUTIONS—TERRY BROWN:**

**A. CONSIDER ADOPTION OF A RESOLUTION CONCERNING UNIFORM AD VALOREM METHOD OF COLLECTION OF NON-AD VALOREM ASSESSMENTS FOR THE SOLID WASTE SPECIAL ASSESSMENTS:**

Mr. Brown read the title as follows:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA ADOPTING THE UNIFORM AD VALOREM METHOD OF COLLECTION OF NON-AD VALOREM ASSESSMENTS FOR THE SOLID WASTE SPECIAL ASSESSMENT.”**

Mr. Brown advised that this resolution would permit the collection of the Special Assessment as part of the tax bill. When property owners pay their taxes, the special assessment will be paid at the same time. This is a more efficient manner in which to collect the special assessment. The collection rate will be much higher and it should save administrative fees and costs.

Chairman Cooper pointed out that this would not become effective until the next tax year.

**Comm. Thomas MOVED** to adopt the resolution as presented. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0**. (The Resolution was assigned No. 03-10.)

**B. CONSIDER ADOPTION OF RESOLUTION CONCERNING ENTERING INTO A LEASE-PURCHASE AGREEMENT WITH CATERPILLAR FINANCIAL SERVICES CORPORATION TO OBTAIN NEW CATERPILLAR MOTOR GRADERS:**

Mr. Brown said that he has reviewed the resolution and approves it as to form.

**Comm. Mann MOVED** to adopt the resolution as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**. (The Resolution was assigned No. 03-11.)

**ORDINANCES—TERRY BROWN:**

**A. CONSIDER THE ADOPTION OF AN ORDINANCE RELATING TO LEVYING A ONE PERCENT TOURIST DEVELOPMENT TAX PURSUANT TO FLORIDA STATUTE 125.0104(3)(i); SETTING THE AMOUNT OF THE TAX; PROVIDING FOR COLLECTION OF THE TAX; SPECIFYING USAGE OF THE TAX REVENUE; PROVIDING FOR COLLECTION OF THE TAX:**

Mr. Brown advised that this ordinance would permit the County to collect an additional one percent tourist development tax. The funds could be spent in the same manner in which the other funds being collected can be spent. The second, and companion ordinance, has a limitation by statute in that the other additional one percent can only be spent in terms of either the construction of, or the infrastructure relating to a convention center.

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Chairman Cooper asked if the two ordinances could be addressed at one time. Mr. Brown said that the second ordinance can be read by title, (the first being outlined above), there can be one public hearing, but the ordinances need to be voted on individually.

Mr. Brown read the second ordinance by title:

**“AN ORDINANCE OF BRADFORD COUNTY LEVYING A ONE PERCENT TOURIST DEVELOPMENT TAX PURSUANT TO FLORIDA STATUTE 125.0104(3)(i); SETTING THE AMOUNT OF THE TAX, PROVIDING FOR COLLECTION OF THE TAX; SPECIFYING USAGE OF THE TAX REVENUE; PROVIDING FOR COLLECTION OF THE TAX; PROVIDING FOR ENFORCEMENT; PROVIDING FOR REPEAL; PROVIDING FOR SERVERABILITY, PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.”**

Chairman Cooper then opened the public hearing.

The following people addressed the Commission in opposition to the additional tax: Becky Zuber, Jai Patel, John Steffan, Sam Patel and Mike Patel. (Several others submitted public comment cards, but stated that they would be repeating what had already been stated.)

The following people addressed the Commission in favor of the additional tax: John Miller and Jeff Oody.

Mr. James Stores asked if the events sponsored by the Tourist Development Tax increase the occupancy of the local motels. Mr. Sam Patel responded in the positive.

Mr. Bob Mansfield said that there are too many unanswered questions and suggested that the Commission delay action on this item.

Chairman Cooper closed the public hearing.

Commissioner Hersey asked if action on the ordinances could be tabled until the issue can be discussed further in a workshop setting. He is not opposed to the tax; however, there are some unanswered questions that make him uncomfortable to make a decision at this time. Mr. Brown advised that that would be appropriate. **Comm. Hersey MOVED** to table action on the ordinances until a workshop can be established. **Comm. Johnson SECONDED** the motion.

Chairman Cooper said that he does not feel anything will be accomplished in a workshop. The vision of the convention center is still just that, it is a vision. The concept that was presented was: #1, are you interested in a convention center? If you are: #2, there is only one-way to fund it; an additional bed tax. He respectively disagrees with the motel owners. He does not think a 2% levy will change their occupancy rates. The idea behind the convention center is to bring people to the community, which would fill up the motels, restaurants and gas stations. A convention center will be a facility that this community can use as well. Bradford County is a wonderful county and does have something to offer people. The problem in the past is that we have not been visionary enough to go out and market this County for what it does have.

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The **MOTION CARRIED 4-1**, with Chairman Cooper dissenting. Chairman Cooper said that a workshop would be established. The TDC and the public will be invited. The exact structure of the workshop will be worked out and announced in advance.

**PUBLIC COMMENTS:**

**Mr. Troy Grizzell** of 5603 N.W. 216<sup>th</sup> St., Lawtey, commented on the following:

--The need for established routes for power chairs and scooters on all streets and sidewalks in the City of Starke, Lawtey, all county paved roads, and all state and federal highways, with safe crossings at intersections.

--The need for handicap accessibility to stores, theatres, parks restaurants, and other public buildings.

**Mr. David Skinner** of 987 S.E. SR100, commented on the following:

--Requested that the Commission sponsor the rezoning of his property. When he purchased the property, it was zoned industrial, and at sometime, without his knowledge, it was changed to residential. He runs a plumbing business in a steel building. He recently tried to get a permit to add on, however, he was told he could not because it was zoned residential.

Chairman Cooper said that he would confer with Mr. Whidden. It may be an issue that needs to be brought to the Commission as part of the zoning review process.

**Mr. Theron Hunter** of 885 SR100 S.E., Keystone Heights, commented on the following:

--He is a business owner next to Mr. Skinner. There had been a business on the property for 20 some years prior to him purchasing it. Before he bought the property he inquired about the zoning and was told that it was zoned commercial, and was given a letter that stated so. After being advised that the property had been rezoned, he checked with Mr. Whidden and was told that the letter was worthless. He would have never purchased the property if it had not been told it was zoned commercial. Since 1997, he has remodeled the entire store under a commercial permit from the Building Department, and has also built another building on the property with a commercial permit. The same thing has happened to the other businesses in the same location.

Mr. Hunter requested that the Commission make application for the zoning change.

**Mr. Dan Richardson** of 430 SR100, Keystone Heights, commented on the following:

--He is in the same shape as Mr. Skinner and Mr. Hunter. For the past three years he has been informed that his property was zoned neighborhood/commercial, but is now being told it is zoned residential, single family.

He requested that the Commission sponsor an application for rezoning.

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**Mr. Julius Eunice** of 210 N. St. Clair Street, Starke, commented on the following:

--Inquired once again about the reason he is no longer employed by the County. The Commission adopted an ordinance that stated that the Board would give the employees an opportunity to have another job with the County if the Sheriff did want to hire them. The County did not give him an opportunity.

Chairman Cooper said that he would give the same answer as was given at the last meeting. All of the jail employees were laid off as of the date the contract with the Sheriff. The Sheriff had discretion to hire those he wished to hire. There was no ordinance that guaranteed a job to any employee who was laid off. The County certainly wanted to place anyone, if there were positions available.

Mr. Eunice requested a written explanation from the Commission as to what the statement "lack of work" means, that was placed on a workforce form.

**Mr. Bernard Brown** of Rt. 6 Box 25, Starke, commented on the following:

--Requested that something be done about the Lincoln City drainage problem, which is causing flooding.

Commissioner Mann said that there is a tremendous amount of washouts and roads cut in two all over the County. There are even some roads that are closed and will remain closed for two or three more days. When you get 4" of rain in an hour and a half or two hours, drainage is going to be a problem. A portion of the Lincoln City drainage problem will be addressed when the streets get paved.

There was brief discussion regarding the timetable for the paving to begin.

**Ms. Lillie Jones** of 4282 S.E. 143<sup>rd</sup> Terrace, commented on the following:

--Expressed her concern regarding the condition of the roads in Lincoln City, and her frustration with the fact that the roads have not been paved.

Ms. Jones also requested something in writing confirming the amount of state funds that were allocated to the County for the paving of the roads, and where the money was spent.

Chairman Cooper said that he is not aware of any state funds being allocated for the roads in Lincoln City. This Board agreed to borrow monies to pave Lincoln City roads, Lawtey Cemetery Road and Meng Dairy Road, and those funds are available. The Board set aside \$1 million out of our Road Department Trust Fund to pave the five roads that were placed on the priority list. That list of roads is separate from Lincoln City, Cemetery Road and Meng Dairy Road.

Ms. Jones said that she has been made aware that if someone's car is damaged because of the condition of a County road, the county is liable.

Chairman Cooper said that the County is doing its very best to get the roads back into shape. These are all legitimate concerns and will be addressed.

**CONSENT AGENDA:**

- A. APPROVE SATISFACTION OF MORTGAGES FOR COMMUNITY DEVELOPMENT**
- B. APPROVE MINUTES FROM REGULAR SCHEDULED MEETING OF APRIL 17, 2003**
- C. APPROVE MINUTES FROM REGULAR SCHEDULE MEETING OF MAY 5, 2003**
- D. APPROVE INVENTORY DELETION LIST**
- E. APPROVE LETTER OF SUPPORT FOR DEPARTMENT OF ENVIRONMENTAL PROTECTION CONCERNING CONSERVATION TRUST FOR FLORIDA**

There being no items removed, **Comm. Johnson MOVED** to approve the consent agenda in its entirety. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**STATUS REPORT ON COURTHOUSE RENOVATION—CLERK NORMAN**

**A. APPROVE PAY REQUEST #15:**

Clerk Norman presented the pay request for \$78,907.16, which has been approved by the Space Committee and signed by all required parties.

**Comm. Johnson MOVED** to approve payment of the pay request for \$78,907.16. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**B. APPROVE CHANGE ORDER #7:**

Clerk Norman presented Change Order #7, which is a net change of \$46,667.48 and has also been approved by all required parties.

**Comm. Johnson MOVED** to approve Change Order #7 as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**DISCUSSION CONCERNING DRAINAGE DITCH EASEMENT WITH GLEN SHUFORD FOR LAWTEY CEMETERY ROAD—TERRY BROWN:**

Mr. Brown said that at the direction of the Commission, he prepared a grant of easement for Mr. Shuford's signature, which would allow the installation of a drainage ditch. Mr. Shuford was not willing to sign the easement and has prepared a document entitled: "Permission granting Bradford County the right to install a drainage ditch on private property owned by Glen D. Shuford." This document granting permission is not a legal easement, and also imposes certain conditions and restrictions.

Mr. Brown said that initially, he would not advise agreeing to such conditions and stipulations. Mr. Mann and others however, have advised him of the history between Mr. Shuford and the Road Department. With that, he now understands the reasons for the conditions and stipulations and since Mr. Shuford is in essence donating it to the County, it would be his recommendation that the form be modified to include the additional restrictions and limitations that seem to be important to Mr. Shuford.

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It is his understanding, however, the Mr. Shuford may still have difficulty even signing any document entitled "Grant of Easement", regardless of the inclusion of restrictions or limitations. If that is the case, it puts the County in the posture as to whether or not to go ahead and dig the ditch based on the permission slip from Mr. Shuford.

Chairman Cooper inquired as to the restrictions that are being requested. Mr. Brown said that it states that the County is only to drain water from the right hand side of the road, that it cannot be enlarged, that the configuration cannot be modified, and no culverts can be installed. Mr. Shuford wants to make sure that the water drains to that side of the road, and that none of the drainage from the other side of the road is diverted onto his side of the road.

Commissioner Mann explained the obstacles they have encountered and what they have been trying to accomplish.

Following discussion, Chairman Cooper asked Mr. Brown and Commissioner Mann to get with Mr. Shuford in an attempt to get an easement and bring it to the Commission for approval.

**APPROVE TRANSFER OF RESCUE #63 FROM EMERGENCY SERVICES TO ROAD DEPARTMENT—COMM. HERSEY/NELSON GREEN:** Commissioner Hersey said that the EMS Department no longer has a need for the vehicle and it can be utilized in the Road Department.

**Comm. Hersey MOVED** to approve the transfer of the vehicle as requested. **Comm. Johnson SECONDED** and the **MOTION CARRIED 5-0.**

**APPROVE TO SUBMIT APPLICATION FOR SOLID WASTE MANAGEMENT GRANT—COMM. THOMAS/DONNY WISE:** Commissioner Thomas said that this is the annual grant.

**Comm. Thomas MOVED** to approve the grant application as presented. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

**DISCUSS VFD BUDGET FOR REMAINDER OF FY 02/03—COMM. HERSEY/PERCY SULLIVAN:** Mr. Sullivan said that the department does not have the funds to finish the year. There are three months remaining in the year with only \$800.00 left in the budget. The amount they need to finish the year is \$15,268.00.

Mr. Sullivan said that he understands the financial condition of the County and apologized for running over. The only thing they have spent outside of normal expenses was that they purchased \$1,670.00 worth of drop tanks for the two new tankers. There were enough funds in his budget request to make it through the year, but the Commission cut that budget request.

Commissioner Hersey said that the need should be filled, but from what source?

At 9:00 p.m., Chairman Cooper called a 5-minute recess.

The meeting was called back to order at 9:10 p.m.

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Commissioner Hersey asked if there are any funds remaining in the rebate monies received from New River Solid Waste.

This spurred discussion. Commissioner Thomas said that he would not have a problem in transferring the funds, but he would like to restrict the expenditures to emergencies and normal monthly expenses only. Chairman Cooper said that he concurs, but wants the air packs tested.

Following the discussion, **Comm. Hersey MOVED** to authorize the transfer of \$15,000.00 from New River Solid Waste Association rebate funds into the 02/03 Volunteer Fire Department budget. Those monies only to be expended as bills are presented; and that the air packs are tested. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

**DISCUSS AND APPROVE BID RECOMMENDATION FOR METAL CULVERTS—**

**COMM. MANN:** Commissioner Mann said that three bids were received and Gulf Atlantic Culvert Company out of Tallahassee was the low bidder.

**Comm. Mann MOVED** to award the bid to Gulf Atlantic Culvert Company, Tallahassee, Florida, and to execute a one-year contract for the purchase of the culverts. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

**APPROVE PAYMENT OF BILLS:** **Comm. Hersey MOVED** to approve payment of the bills as reviewed. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

**PERSONNEL MATTERS**

**A. DISCUSS CREATION OF EMERGENCY MANAGEMENT PLANNER POSITION;  
AUTHORIZE ADVERTISING FOR POSITION—CHAIRMAN COOPER/WILLIAM  
DAMPIER:**

Mr. Dampier explained that the Emergency Management Department operates, for the most part, with grant funds, by enumerating the various grants received. Last year, through judicious use of funds, he included in the budget a request for a Planner's position. Along with that, he requested that the Board consider an increase in the County's match from \$20,539.00 to \$25,000.00. Due to the financial status of the County and anticipated revenues, the Commission denied the request for the additional match monies and did not authorize the Planner position, which was budgeted for without the additional match monies.

Mr. Dampier requested that the Board authorize the Planner position and have a three-person department, with which he plans to fund out of grant monies already being received. He would still like the Commission to raise its contribution to \$25,000.00, if possible, if not, the additional position would still be in the budget parameters for the Department.

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The Administrative Assistant in the Department, Ms. June Neats, by August 15, will have been an employee of the County for four years. In the last two years, she has completed over 450 hours of training to improve her skills, both with the computer, with planning and being able to respond to emergencies and emergency situations.

If the Commission approves the position, he would like to promote from within and the Administrative Assistant would become the Planner, and then hire a secretary and/or administrative assistant, depending upon the quality of the applicant.

Discussion ensued.

**Comm. Hersey MOVED** to create the position, with grant monies funding the position, and to authorize the advertisement for the position. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**.

**COUNTY ATTORNEY REPORTS:** None.

**CLERK REPORTS:** None.

**CHAIRMAN COMMENTS:** Chairman Cooper announced the following:

**A. WORKSHOP JULY 14<sup>th</sup> 10:00 A.M. WITH TONY ARRANT AND INTERVIEWS FOR GRANT WRITER/COORDINATOR**

**B. 4<sup>th</sup> OF JULY ACTIVITIES**

**COMMISSIONERS' COMMENTS:**

**Commissioner Thomas commented on the following:**

--In receipt of a request from Ken McCall, Health Department Administrator, for a Letter of Support for the application of the North Central Florida Wellspring Initiative Grant, which will help reduce the burden of asthma, diabetes and obesity on the citizens of Bradford County.

**Comm. Thomas MOVED** to authorize a Letter of Support as requested. **Comm. Johnson SECONDED** and the **MOTION CARRIED 5-0**.

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--Some time ago, there was discussion concerning wildflowers at the landfill. The University of Florida will be assisting with the preparation and the seeding. The County's cost will be about \$2,000.00, which will come out of the Solid Waste budget.

Commissioner Hersey inquired as to the status of the request submitted by the Salvation Army for use of some of the landfill property. Commissioner Thomas said that they have not submitted a written proposal.

There being no further business, the meeting adjourned at 9:35 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**JOHN S. COOPER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

These minutes typed by:

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Marlene K. Stafford, Deputy Clerk