

(06-02-03)

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING  
JUNE 2, 2003 9:30 A.M.**

The Bradford County Board of County Commissioners met June 2, 2003, for their regular scheduled meeting. Attending were: Commissioner Mann, Commissioner Thomas, Chairman Cooper, Commissioner Johnson, Commissioner Hersey, Clerk Norman, Jim Farrell, Marlene Stafford, Lisa Hall, Terry Brown, Percy Sullivan, Bill Dampier, Mark Crawford, Phalbe Henriksen, Nathaniel Hines, David Dinkins, Pete Schlosser, Chris Thurow, Sheriff Milner, Donny Wise, Angela Macey, Nancy Little, Nelson Green, Nora Thompson, Steve Futch and Herschel Waldron.

(A copy of documentation presented at this meeting is located in Supplement File No. 06-02-03.)

Chairman Cooper called the meeting to order at 9:30 a.m. Rev. Isaiah Branton led the invocation, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:** None.

**APPROVE RESOLUTION ADOPTING THE NCFRPC DISTRICT COMPREHENSIVE  
ECONOMIC DEVELOPMENT STRATEGY 2002-2003 ANNUAL REPORT—**

**TERRY BROWN:** Mr. Brown read the title as follows:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
BRADFORD COUNTY, FLORIDA, ADOPTING THE NORTH CENTRAL  
FLORIDA ECONOMIC DEVELOPMENT DISTRICT COMPREHENSIVE  
ECONOMIC DEVELOPMENT STRATEGY 2002-2003 ANNUAL REPORT, AS  
PREPARED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING  
COUNCIL; PROVIDING AN EFFECTIVE DATE.”**

**Comm. Hersey MOVED** to adopt the resolution as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.** (The Resolution was assigned No. 03-09.)

Mr. Brown then presented a proposed resolution that is necessary to refinance the \$2 million option gas tax revenue note. He asked that this be declared an emergency, as the rates are only locked in for a limited time period.

**Comm. Thomas MOVED** that this item be declared as an emergency matter. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

(06-02-03)

Mr. Brown then read the title of the resolution as follows:

**“A RESOLUTION PROVIDING FOR THE ISSUANCE OF A LOCAL OPTION GAS TAX REVENUE NOTE, SERIES 2003 (ROAD IMPROVEMENTS PROJECT), OF BRADFORD COUNTY, FLORIDA IN THE PRINCIPAL AMOUNT OF \$2,000,000 TO REFUND THE ISSUER’S EXISTING LOCAL OPTION GAS TAX REVENUE NOTE, SERIES 1999 (ROAD IMPROVEMENTS PROJECT) AND TO FINANCE THE MAINTENANCE, REPLACEMENT, IMPROVEMENT AND CONSTRUCTION OF ROADWAYS FOR BRADFORD COUNTY, FLORIDA; PLEDGING LOCAL OPTION GAS TAX REVENUES TO THE PAYMENT OF THE NOTE; COVENANTING TO BUDGET AND APPROPRIATE FROM CURRENT REVENUES FOR THE PAYMENT OF THE NOTE; CONTAINING OTHER PROVISIONS RELATING TO THE NOTE; AWARDING THE NOTE TO THE PURCHASER AT NEGOTIATED SALE; WAIVING NOTICE; DECLARING THAT AN EMERGENCY EXISTS AND THAT IMMEDIATE ENACTMENT IS NECESSARY; AND PROVIDING AN EFFECTIVE DATE.”**

At this time, Cindy Stover, Market President of Mercantile Bank, Jacksonville, Florida addressed the Commission. Ms. Stover expressed her appreciation and excitement about the opportunity to work with Bradford County again.

Chairman Cooper said that the resolution authorizes the Commission to proceed with the loan closing and sign all the necessary documents.

**Comm. Hersey MOVED** to adopt the resolution as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**. (The Resolution was assigned No. 03-08.)

**CONSENT AGENDA:**

- A. APPROVE SATISFACTION OF MORTGAGES FOR SHIP PROGRAM**
- B. APPROVE NEW SHIP LOANS**
- C. APPROVE APPOINTMENT OF LILA SELLERS TO THE BRADFORD COUNTY CODE ENFORCEMENT BOARD**
- D. APPROVE SURPLUS LIST**

There being no items removed, **Comm. Johnson MOVED** to adopt the Consent Agenda in its entirety. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0**.

**PRESENTATION AND DEMONSTRATION OF NEW COUNTY WEBSITE—**

**CLERK NORMAN:** Clerk Norman said that Chris Thurow and Pete Schlosser have been putting together a County website, which they would like to demonstrate.

Pete Schlosser announced that the website is on line at [www.bradford-co-fla.org](http://www.bradford-co-fla.org). Mr. Thurow said that the website is a work in progress and there is a lot more information they hope to put on

(06-02-03)

the site, while keeping it as user friendly as possible. Mr. Thurow and Mr. Schlosser presented an overview of the website and its features.

**DISCUSSION OF REQUEST FROM TOURIST DEVELOPMENT COUNCIL REGARDING COMMUNITY CIVIC CENTER—COMM. THOMAS/JOHN MILLER:**

Mr. Miller approached the Commission and expressed the desire of TDC to implement an additional 2% motel tax, which would generate another \$50,000.00 per year, to go toward the construction of a community civic center that would be very beneficial to the County and its citizens. The motel owners are not happy about charging their customers more money, however, none were opposed enough to come to this meeting and address the Commission. Mr. Miller requested that the Commission move forward with an ordinance to implement the additional tax.

Chairman Cooper said that Mr. Brown has researched this issue. The County can increase the bed tax by 2%. There are some limitations for the use of the funds but would be ideal for this type of convention or civic center. What is needed today is the authorization to advertise an ordinance for consideration at the June 19 meeting.

There was Board consensus to move forward with the advertising.

Mr. Brown said that he would like to see caution exercised in terms of how the project is referred to. It would be a “convention center,” not a “community center.”

**DISCUSSION CONCERNING ANIMAL CONTROL DEPARTMENT—  
COMM. THOMAS/MAYOR STEVE FUTCH and DISCUSS AND APPROVE  
ORGANIZATION OF MOSQUITO CONTROL—COMM. MANN/DAVID DINKINS:**

Mr. Futch approached the Commission and said that as far as mosquito control is concerned, the City of Starke has taken the position to not take a position at this time. Staff members are logging the citizen complaints. This log will be reviewed to determine what exactly is needed before they move forward and approach this Commission.

Mr. Futch reported that the 4<sup>th</sup> of July festivities are still underway, and that he appreciates the joint effort of the City and the County to provide the fireworks.

With regard to Animal Control, the City has agreed to take over, with some conditions. They will need the use of some of the County’s equipment and they will have to deal with the other municipalities concerning interlocal agreements. The last budget that was proposed for the program back in 1998 would not be accurate in this case as it only reflects the City of Starke providing service in the City of Starke. He does not have a budget amount at this time but feels sure that the City would ask the County to continue contributing what has been budgeted in the past, with the hope of that decreasing as they become more efficient.

In order to be 100% effective and provide 24-hour service, it will be handled by using part-time, contractual employees. The department will probably be placed under the police department with Chief Smith governing what happens. They have even discussed the possibility of expanding the service to other animals, especially cats.

(06-02-03)

Following discussion, there was consensus to schedule a workshop between the City and the County to discuss Animal Control, Mosquito Control and any other issues that need to be addressed.

**RECOMMENDATION CONCERNING COMPREHENSIVE PLAN CHANGES FOR FLORIDA COMMUNITES TRUST FOR SANTA FE LAND TRUST—  
COMM. HERSEY/WILSON WHIDDEN/DAN SMITH/SCOTT KOONS:**

Commissioner Hersey recapped the course of action needed to conserve the 85-acre parcel on Santa Fe Lake.

Mr. Dan Smith, President of Santa Fe Land Trust approached the Commission. He is here today to request that the County become a co-applicant with both the Santa Fe Lake Dwellers Association and the Santa Fe Land Trust. The grant application is about 50% complete and the deadline is June 10. The Comprehensive Plan Changes are being considered by the Zoning Board tonight and will come to the Commission at a later date.

Chairman Cooper asked Ms. Thompson if there is a recommendation from the Zoning Department concerning the County being a co-applicant on the grant application. Ms. Thompson said that Mr. Whidden suggested that the County be a co-applicant as long as Santa Fe Land Trust is responsible for any associated costs. Mr. Koons has also given a positive recommendation.

The following people spoke in favor of the proposal: Jill McGuire and Helen Delate.

**Comm. Hersey MOVED** that Bradford County become a co-applicant on the FCT grant application, with either Santa Fe Land Trust or Santa Fe Lake Dweller's Association responsible for any associated costs or fees. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**DISCUSSION CONCERNING PURCHASE PRICE OF TWO (2) LOTS OWNED BY BOCC SHIP PROGRAM—ANGELA MACEY:** Ms. Macey explained that three lots were purchased by the SHIP Program for \$19,500.00. One of the three lots has since been sold. The Commission needs to establish a value for the remaining two lots, which she would like to use for affordable housing. Mr. Alvarez has indicated that \$6,500.00 each is a fair and reasonable value.

**Comm. Thomas MOVED** to establish a value on the two lots at \$6,500.00 each. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.** (Parcel #03944-0-00102 and #03944-0-00101.)

**DISCUSS AND APPROVE SERVICE/MAINTENANCE FOR COMPUTER ENGINEERED SOLUTIONS—COMM. HERSEY/NELSON GREEN:** Mr. Green presented the service contract for approval, which is an annual, budgeted item.

**Comm. Thomas MOVED** to approve the contract as presented, at the rate of \$1,200.00. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

(06-02-03)

**DISCUSS AND APPROVE FUND RAISING LETTER FROM EMERGENCY SERVICES—COMM. HERSEY/NELSON GREEN:** Commissioner Hersey said that the County's portion of the grant for the 12-lead cardiac/monitors/defibrillators is \$11,750.

Mr. Green would like to contact local businesses and civic organizations to request donations to assist in offsetting the County's portion

Chairman Cooper said that a copy of the proposed letter was included in the Commissions' packets.

**Comm. Thomas MOVED** to support the mailing of the letter, however, should the effort fail, that the County still meets the match requirement. **Comm. Hersey SECONDED** and the **MOTION CARRIED 5-0.**

**DISCUSS AND APPROVE SURPLUS AND DONATION OF 1988 GMC AMBULANCE TO SANTA FE COMMUNITY COLLEGE FOR EMS PROGRAM—**

**COMM. HERSEY/NELSON GREEN:** **Comm. Hersey MOVED** to declare the 1988 GMC Ambulance, Vin#1GDJR34W3JJ503720, as surplus equipment. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**Comm. Hersey MOVED** to transfer the 1988 GMC Ambulance to Santa Fe Community College, without cost, for the purpose of their EMS Program. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**TO DISCUSS AND APPROVE CONTRACT WITH THREE RIVERS LEGAL SERVICES FOR SERVICES IN BRADFORD COUNTY—CHAIRMAN COOPER/**

**ALAN HILL:** Chairman Cooper said that several months ago, the Board adopted an ordinance authorizing the collection of an additional filing fee to be use solely for the services of indigent legal care in Bradford County. One of the things he has requested of Mr. Hill was that Three Rivers consider making office visits once again in the County, and they have agreed to do so.

Mr. Alan Hill, Administrator for Three Rivers Legal Services, approached the Commission. He said that Three Rivers provided office visits from 1978 until four or five years ago, when space and funding became issues. They are excited about returning to the County to provide the service again. Once the agreement is approved and signed, the funds will be collected and provided to them. The Commission is also agreeing to provide space to meet in private with the clients, and access to a copier, of which they will pay copy costs.

Commissioner Cooper said that efforts will be made to provide the space, but asked Mr. Hill to be patient, due to the remodeling and construction project.

**Comm. Johnson MOVED** to approve the contract as presented. **Comm. Mann SECONDED** and the **MOTION CARRIED 5-0.**

**DISCUSSION CONCERNING REVIEW OF COMPREHENSIVE PLAN AND LAND DEVELOPMENT REGULATIONS AND TO SET WORKSHOP DATE—**

**CHAIRMAN COOPER:** Chairman Cooper said that this Commission has had numerous discussions and citizen input concerning the review process of the land development regulations, the comprehensive plan, the zoning atlas and the future land use map. He met with Scott Koons with the North Florida Regional Planning Council and the Chairman of the Zoning Board, and they agree that it will be a great idea to discuss these issues in a workshop setting, establish those two Boards as a Review Board. Mr. Koons would like to set a workshop for this Board's benefit, discuss the review process, get a good understanding of what it is the County is to do, what statutes require, and decide how best to present the issue to the public for their input.

Chairman Cooper said that later in the meeting there was to be discussion regarding changing the regular scheduled meeting of June 19 to June 23, and canceling the July 7 meeting. He would like to address this issue now, in order to establish a workshop date.

Following discussion, **Comm. Mann MOVED** to change the regular scheduled of June 19 to June 23, at 7:30 p.m., and to cancel the July 7 meeting. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0**. Chairman Cooper announced that zoning issues scheduled for June 19 will be heard on June 23.

It was the consensus of the Board to set a workshop with the Zoning Board for June 23, beginning at 6:00 p.m.

**DISCUSS AND APPROVE ORGANIZATION OF MOSQUITO CONTROL—COMM.**

**MANN/DAVID DINKINS:** Commissioner Mann said that each Commissioner should have received a copy of the proposed Organizational Structure, however, if we are going to work with the City of Starke, then action should be withheld until a decision is made.

Chairman Cooper asked Mr. Dinkins to get the City of Starke a copy of the proposed organizational structure. Mr. Dinkins approached the Commission and gave an analysis of the four different structures being proposed.

**DISCUSS AND APPROVE BID RECOMMENDATION CONCERNING CR215 & CR200B—COMM. MANN/JEROME KELLEY:**

Commissioner Mann said that at the last meeting Mr. Kelley recommended awarding the bid to the low bidder, Anderson Columbia. Mr. Farrell has confirmed that the SCRAP funds are available through June 2004.

**Comm. Mann MOVED** to award the bid to Anderson Columbia for a contract amount of \$489,286.20.

Following discussion, **Comm. Hersey SECONDED** the motion. There was some discussion regarding what the County's options are relating to the fact that the low bid is \$11,000.00 over what SCRAP will reimburse. Chairman Cooper suggested that after the contract is awarded, Mr. Kelley make a recommendation on how to trim the \$11,000.00. There being no further discussion, the **MOTION CARRIED 3-2**, with Commissioner Johnson and Commissioner Thomas dissenting.

**APPROVE PAYMENT OF BILLS: Comm. Hersey MOVED** to approve payment of the bills as reviewed. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**PERSONNEL MATTERS:**

**A. DISCUSS AND APPROVE EEOP—TERRY BROWN:**

Mr. Brown said that he has reviewed the plan and recommends its adoption.

**Comm. Johnson MOVED** to approve the Equal Employment Opportunity Plan as presented. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

**B. DISCUSS AND APPROVE THE PROMOTION AND PAY INCREASE OF CHRIS DRUM TO CAPTAIN AND STEVEN DANIEL, WILLIAM CURTIS, MICHAEL REDDIG AND JONATHON NICHOLS TO THE POSITION OF LIEUTENANT—COMM. HERSEY/NELSON GREEN:**

**Comm. Hersey MOVED** to approve the promotions, together with the pay increases beginning with the next pay period. **Comm. Thomas SECONDED** and the **MOTION CARRIED 4-1**, with Commissioner Johnson dissenting.

**COUNTY ATTORNEY REPORTS:** None.

**CLERK REPORTS:** None.

**CHAIRMAN COMMENTS:**

**--APPROVE LETTER TO DOT REGARDING POSTPONING BY-PASS DECISION:**

Chairman Cooper said that the Department of Transportation is scheduled to make an internal decision in August of this year as to what to do with the by-pass. Recently, a meeting took place with the Chamber of Commerce, where members of the public, city, county and school board were invited to attend. It was the consensus of the group who met at that meeting to come together as a community and make a recommendation to the State as to what we feel should be done. In order to do this, it was felt that the County Commission, City Commission, School Board, etc., needed to send a letter to D.O.T. asking them to postpone their August decision time frame until January 1, 2004, to give us time to put our heads together as a community and relate to them what it is that we feel would be best.

Chairman Cooper requested Board approval to submit such a letter to the D.O.T. on the County's behalf.

**Comm. Mann MOVED** to prepare and send a letter to D.O.T. requesting postponement of a decision on the by-pass until January 1, 2004. **Comm. Thomas SECONDED** and the **MOTION CARRIED 5-0.**

(06-02-03)

**COMMISSIONERS' COMMENTS:**

**Commissioner Mann commented on the following:**

--It was stated on the report submitted by the Road Department that "two men working on Comm. Mann's water truck". He does not own a water truck; the truck belongs to the County. Due to the fact that it cost \$3,000.00 to lease a water truck, he did authorize overtime work to be done on the water truck to get it running.

**Commissioner Thomas commented on the following:**

--Asked Clerk Norman if he is getting the help he needs from the Road Department regarding GASB. Clerk Norman responded in the positive.

At this time, Mr. Brown introduced to the Commission and staff a new member of his firm, Mr. Rob Baker.

Chairman Cooper announced that the workshop that was scheduled for 2:30 p.m., June 2, 2003, has been tentatively rescheduled for July 14 at 10:00 a.m. Everyone will be notified when this date is confirmed.

There was no further business, and the meeting adjourned at 11:00 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

---

**JOHN S. COOPER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

These minutes typed by:

---

Marlene K. Stafford, Deputy Clerk