

**2016
BRADFORD COUNTY
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING
AUGUST 31, 2016
9:30 A.M.**

AGENDA

- 1. CALL TO ORDER--2015 Chairman--Commissioner Riddick**
- 2. CONSIDER APPROVAL OF AGREEMENT FOR LEGAL SERVICES WITH THE LAW FIRM OF RHETT BULLARD, P.A. (Increase in Hourly Rate from \$124.50 to \$175)--VAB Clerk (Action Recommended: Motion to approve the agreement with the Law Firm of Rhett Bullard, P.A., as Private Counsel to the VAB)**
- 3. BOARD ORGANIZATION—VAB Clerk**
 - a. Elect Chairman (Pursuant to F.S. 194.015, the Chairman must be a County Commissioner)
 - b. Elect Vice-Chairman (Also must be a County Commissioner)
- 4. INTRODUCTION OF BOARD MEMBERS (Contact Information Available to Public and Included in Packet)—VAB Clerk**
 - a. County Commissioner Kenny Thompson, District II
 - b. County Commissioner Danny Riddick, District IV
 - c. School Board Member Erica Mains Reddish, District IV
 - d. County Commission Citizen Member Pat Mundorff
 - e. School Board Citizen Member Mike Prescott
- 5. INTRODUCTION OF BOARD CLERK DESIGNEE (Contact Information Available to Public and Included in Packet)—Board Chairman**
 - a. Marlene Stafford, Deputy Clerk
- 6. ANNOUNCE AVAILABILITY OF DEPARTMENT RULES AND RELATED DOCUMENTATION—VAB Clerk**
(CD's and on website: www.bradfordcountyfl.gov/clerkIndex.html)

PAGE TWO – AGENDA – 2016 VAB

- 7. CONSIDER ADOPTION OF RESOLUTION RATIFYING \$15.00 FILING FEE—VAB Clerk**
(Action Recommended: Motion to Adopt the Resolution Ratifying the \$15.00 Petition Filing Fee)(Resolution included in packet)

- 8. AUTHORIZE THE CHAIRMAN TO EXECUTE THE FOLLOWING FORMS ON BEHALF OF THE VAB IN ORDER TO FULFILL PROCEDURAL REQUIREMENTS—VAB Legal Counsel**
 - a. Final Decisions of the VAB to Include Findings of Fact and Conclusions of Law (DR-485V & DR-485XC)**
 - b. Certifications of the Value Adjustment Board (DR-488P & DR-488)**
(Action Recommended: Motion to Authorize the Chairman to Execute the Final Decisions and Certifications on Behalf of the VAB)

- 9. GOOD CAUSE DETERMINATIONS FOR REQUESTS FOR HEARING RESCHEDULES--VAB Legal Counsel**
 - a. Reschedule for Good Cause--Appoint Designee for Good Cause Determination**
(Action Recommended: Motion to Designate VAB Legal Counsel, in conjunction with the VAB Clerk, to Make "Good Cause" Determinations.)

- 10. GENERAL DISCUSSION**

- 11. DISCUSS GENERAL INFORMATION ON:--VAB Legal Counsel**
 - a. Florida's Property Tax System (Chapters 12D-1 through 12D-51 and Chapter 12-9 F.A.C. and F.S. 192**
 - b. Roles of Participants in the System (Chapter 12D-9 F.A.C.)**
 - c. How Taxpayers can Participate in the System (Taxpayer Guide-- Available on both the Clerk and Department's webiste.)**
 - d. Property Taxpayer Rights (12D-9.001 F.A.C. and F.S. 192.0105)**
 - e. 2016 Statutory Amendments/Revisions**
 - f. Ex Parte Communication**

- 12. PROPERTY APPRAISER COMMENTS—Jimmy Alvarez**

PAGE THREE - AGENDA - 2016 VAB

13. ANNOUNCE TENTATIVE SCHEDULE—VAB Clerk

- a. The number of petitions filed. (One at this time. Deadline to file is September 9.)**
- b. Hearing dates: Tuesday., October 11 @ 9:30 a.m. and Reschedule for Good Cause date of Wednesday, November 9 at 9:30 a.m.**
- c. The possibility of rescheduling.**
- d. The VAB must continue in session until all petitions are heard.**

14. PUBLIC COMMENTS--VAB Chairman

15. OTHER BUSINESS--Board Chairman

16. RECESS UNTIL OCTOBER 12 @ 9:30 a.m.